



*A progressive city of 187,800 people located just a short 30-minute drive from Toronto, the **City of Oshawa** is one of Canada's fastest growing communities that is exceptionally positioned to live, work, learn and invest. Its strategic pursuit of sustainable growth, excellent community service delivery and co-operative partnerships have enhanced its quality of life advantage, while maintaining a strong commitment to financial stewardship.*

Job Title: Regular Full-Time Garage Serviceperson

Posting Number: 004818

Department: Community Operations Services Department

Branch: Operations Fleet Services

Location: Consolidated Operations Depot

Posting Start Date: 2024/05/06

Posting End Date: 2024/05/15 by 4:30pm

Employment Group: CUPE 250

Salary Grade: 08-\$31.70 - \$34.73

Standard Weekly Hours of Work: 40.00

Shift Work Required: Yes

Job Description

Reporting to the Fleet Manager under the direction of the Fleet Supervisor; performing service, cleaning and minor maintenance duties on the Corporation's vehicles and equipment.

Responsibilities

- Drive various pieces of motorized municipal vehicles and equipment, moving them into and out of the service and wash area
- Service vehicles and equipment by performing only those functions which can be performed by an individual who is not a qualified Motor Vehicle Mechanic
- Wash and clean a variety of municipal vehicles and equipment using a high pressure type washer
- Report damages or defects on equipment to supervisor
- Under direction, perform minor maintenance work such as greasing and oiling small equipment
- Operate vehicles and equipment as required
- Service equipment or other City property outside of the garage area, as required
- Perform general cleanup of work areas and equipment such as degreasing hoist, sweeping and washing floor
- Record chargeable time
- Deliver and pick up equipment requiring outside services
- Assist mechanics on emergency breakdown or overhaul in shop or field, as required
- Assist the Automotive Parts-person as required
- Perform general housekeeping duties within the garage and wash bay area
- Perform various duties related to Winter Control/Call Board activities
- Support and demonstrate the City of Oshawa core values of Authenticity, Courage, and Trust

Requirements:

- Possess a certificate of training for vehicle and equipment minor maintenance/repair combined with a minimum two years of field experience in vehicle and equipment minor maintenance/repair; or the equivalent combination of formal education and relevant experience
- Demonstrated mechanical aptitude and a basic working knowledge of the maintenance and operation of heavy equipment
- Demonstrated knowledge/skills associated with the standard practices, methods, tools and equipment related to the work performed
- Established skills and experience in Microsoft Office and related software applications
- Possession and maintenance of a valid Ontario Driver's Licence, minimum Class "DZ", in good standing and be able to pass the Corporation's tests for motor vehicle operation
- Good communication skills and ability to understand and follow oral and written instructions
- Able to complete forms and maintain records relevant to the job
- Able to perform strenuous work such as climbing, lifting and moving heavy items (80 lbs./approx. 36 kgs.), and capable of performing the work assigned in a safe manner

- Knowledge and understanding of, and ability to apply relevant safety policies, standards and legislation (Ontario Occupational Health and Safety Act, WHMIS)
- Able to perform shift work necessary to fulfill the requirements of the Fleet Services Operation
- Good interpersonal skills; able to discuss routine information with colleagues
- Demonstrated ability to work independently with minimal supervision, personal qualities of reliability and co-operation
- Must be willing and able to serve on the Winter Call Board
- This position is required to work straight afternoon shift from 3:00pm to 11:00pm, Monday to Friday

Apply online at: <https://oshawa.jobs.net/en-CA/search>

As a condition of employment, the City of Oshawa will require successful candidates to undergo a Criminal Records and Judicial Matters check and an employment medical.

Please be advised that position location as noted is at the time of posting and is subject to change, as required due to operational needs.

We would like to thank all applicants however, please note that only those selected to attend an interview will be contacted and all other applicants will be kept on file. Applicants are advised that written, oral and practical testing may form part of the selection process.

The City of Oshawa is situated on lands and waters within the Williams Treaties Territory, home to seven First Nation communities of the Michi Saagiig and Chippewa Anishinaabeg, who have cared for and maintained these lands from time immemorial and continue to do so to present day. [Learn more](#)

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The City of Oshawa promotes the principles of diversity, equity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code. The City of Oshawa encourages applications from women, Indigenous Peoples and persons of all cultures, ethnic origins, religions, abilities, ages, sexual orientations, and gender identities and expressions.

The City of Oshawa will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. If you require an accommodation during the recruitment process or assistance with the application process please contact Human Resource Services. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.

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