



DISTRICT OF SAANICH
ENGINEERING
MUNICIPAL FACILITIES
FACILITY MAINTENANCE SERVICES

MANAGER OF FACILITY MAINTENANCE SERVICES Permanent Full Time Position

The District of Saanich is the largest municipality in beautiful Greater Victoria, blending both the urban and rural environment and home to approximately 124,000 citizens. Employing more than 1,500 members, our greatest asset is a high performing workforce. We provide a collaborative, dynamic and progressive work environment that consistently attracts top-quality people, enables them to perform at their best and grow their skills. Our competitive wages, excellent benefits package, generous pension plan, flexible work program, supporting and inclusive work environment and progressive initiatives make the District of Saanich a highly desirable place to invest your talent.

We have an exciting opportunity available for a permanent full-time Manager of Facility Maintenance Services in the Municipal Facilities Division. This position reports to the Manager of Municipal Facilities and oversees all aspects of ongoing technical and building service operations, including planning, organizing, staffing, leading, and controlling all maintenance activities across the Municipal Facilities portfolio.

The Manager of Facility Maintenance Services leads a team of unionized staff; leads/guides tradespeople, building maintenance teams, section managers, and technical staff; informs, guides and advises the District's senior management team on systems and processes and upholds the requirements of the Professional Practice Management Plan (PPMP). The position also ensures stakeholders understand and support the Departmental vision, goals, and objectives; drives the successful maintenance management program to ensure safety and reliability of Municipal Facility assets; and is responsible for tailoring and promoting the consistent use of computerized maintenance management systems (CMMS) and other tools and techniques. This position will help to drive a variety of initiatives, including operating and capital construction works as well as process-oriented projects across the Municipal Facilities Division.

Qualified candidates have a Bachelor's Degree in Building Sciences or related field; registered as a Professional Engineer (P.Eng.) with Engineers and Geoscientists BC (EGBC); Project Management Professional (PMP) certification and Leed Accredited Professional (LEED AP) are preferred, or at minimum proficiency to pursue certifications; 6 years of experience in a combination of program, project and operational management including experience/responsibility managing diverse/complex projects, teams, and staff in a unionized environment; and a valid BC Class 5 Driver's Licence. Qualified candidates must also have demonstrated initiative and ability to lead the development, communication, and implementation of successful diverse initiatives for

multiple constituents with sometimes conflicting/competing objectives and goals in a changing environment. An equivalent combination of education and experience may be considered.

In addition, candidates must also have a proven track record of innovative and strategic decision making, as well as experience in implementing change with new procedures and practices to develop, implement and sustain change; significant hands-on leadership in budgeting and accounting, specifically within the public sector environment; the ability to develop, evaluate, and administer procurement processes and construction contracts; the ability to independently lead initiatives and develop partnerships with internal and external stakeholders; and have solid negotiation, conflict resolution, problem solving and decision-making skills. The successful candidate will have excellent interpersonal skills, coupled with excellent communication skills with the ability to make clear, concise and well organized oral and written communications and presentations. The Manager of Facility Maintenance Services will have a commitment to lifelong learning, organizational excellence, and knowledge development.

The annual salary for this exempt position is \$115,745 - \$136,125 (2024 rate) and an excellent benefits package. Role profile and competition information can be found at www.saanich.ca. **Please apply by end of day May 16, 2024, quoting competition 24128 to:** Human Resources, District of Saanich, 770 Vernon Avenue, Victoria, BC, V8X 2W7. Only those under consideration will be contacted.

The District of Saanich is recognized as one of BC's Top Employers for 2024. As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence accessibilityHR@saanich.ca. We thank all applicants for applying.