



## THE CITY OF YELLOWKNIFE

### Assistant Pool Supervisor

Are you passionate about shaping the future of Community Aquatics? Join us on an exciting journey as we complete the construction of our state-of-the-art aquatic center! As we embark on this ambitious project, we're seeking dynamic individuals to be part of our team, contributing expertise in team building, program development, and operational excellence. As a key player in this venture, you'll have the unique opportunity to consult on the creation of innovative programs and procedures. Your role will be pivotal in implementing these initiatives and ensuring smooth operation from day one. This isn't just a job; it's a chance to make a splash in the industry. If you're ready to be at the forefront of aquatic center innovation and be an integral part of our exciting new venture, then we want to hear from you!

The City of Yellowknife is an inclusive employer offering a dynamic and rewarding work environment that delivers valuable services to our residents. At the City, the diverse backgrounds of our employees help us to create a positive, safe and fun environment for us all. The City is committed to hiring a diverse and skilled workforce that is representative of the community, strengthening our ability to provide high-quality services and excellent customer service to residents. In addition, the City of Yellowknife is committed to reconciliation and implementing actions intended to increase the number of Indigenous peoples who work for the City. The City of Yellowknife welcomes applications from all qualified candidates and encourages Indigenous persons, visible minorities, and persons with a disability to self-declare when submitting their applications.

Under the direction of the Pool Supervisor, the incumbent is a working supervisor who is primarily responsible for program planning and supervision of programs and staff. This includes scheduling, promoting, evaluating, and quality control of all aquatic recreational activities and programs as well as assisting with supervising building maintenance. The work includes instructing programs, guarding, employee training, and providing direction to on-duty staff. There is a requirement for the incumbent to be on-call at designated times and to respond to emergencies after hours. This position works a variety of shifts, evenings and weekends are required as the facility operates seven days a week from 6 am to 11 pm approximately.

**QUALIFICATIONS:** The position requires that the individual have a Grade 12 diploma and a minimum of two years of supervisory experience. The incumbent must possess the ability to work independently and have strong interpersonal skills. The successful candidate will be required to complete a Vulnerable Sector Check.

Also, the following awards/certifications are required and must be maintained current while employed:

- CPR-C
- Intermediate First Aid
- Lifesaving Swim Instructor
- Lifesaving Advanced Instructor
- National Lifeguard
- Automated External Defibrillator (AED) Certificate
- Lifesaving Instructor Trainer
- NLS Instructor Trainer
- Workplace Hazardous Materials Information System (WHMIS) Certificate
- Valid Driver's License

The following certifications will be considered an asset:

- Pool Operator Level I Certificate
- CPR Instructor and First Aid/AED Instructor
- Aquafit Certification

The incumbent must have a working knowledge of the following:

- Pool chemistry, both through manual application and/or automated equipment.
- Understanding of filtration systems, HVAC, chlorine systems, and circulation hardware and automation (motors, pumps, boilers, heat exchangers, etc...).
- Government regulations related to the NWT Pool Safety Standards and building codes.

This position has a salary range of \$75,447 - \$92,545, and a comprehensive benefits package including housing and vacation travel allowances totaling \$450 a month, a defined benefit pension plan, and relocation assistance. For more information please contact Human Resources at: [hr@yellowknife.ca](mailto:hr@yellowknife.ca).

Applications will be accepted until the position is filled.

Please visit the City of Yellowknife Website at: [www.yellowknife.ca](http://www.yellowknife.ca) to submit your resume.

Please be advised that this position requires a Vulnerable Sector check prior to employment. We thank all applicants who apply but advise that only those to be interviewed will be contacted.