



## HR Specialist – Field Safety

### Human Resources

*Red Deer is Alberta's third largest city, a growing city built on entrepreneurialism, innovation and community spirit that drives who we are and what we do. We, as a city, are served by an innovative government, inspired by the people and businesses that live here, and filled with vibrant places and spaces for people to connect and community to thrive. Located halfway between Calgary and Edmonton, Red Deer an active city rooted in an expansive park and is young and vibrant with a median age of under 35 years. With a diverse and resilient educated workforce, strong average family income, and ideal geographic location, Red Deer is a highly desirable place to live and do business and continues to grow.*

#### **The Opportunity:**

The City of Red Deer is currently recruiting to fill the permanent full-time position of **HR Specialist – Field Safety** for our Human Resources department. The HR Specialist – Field Safety position ensures that employees of The City of Red Deer have a safe work environment. Coordinates and enhances the many department-level corporate safety initiatives of the organization. Will provide Occupational Health and Safety consultation to a variety of City departments to ensure compliance with current OH&S Legislation. Advises on department policy and procedure development relevant to safety. Ensures that reported incidents are completed and analyzed to identify trends that may require further corrective action or to make appropriate recommendations. Provides information and stewardship to Health and Safety Committees. Supports maintenance of an effective Health and Safety Management System for the City.

#### **As our preferred candidate you will have:**

- Certificate in Occupational Health and Safety.
- Eligible for Registration as a Certified Registered Safety Professional Preferred.
- Three plus (3+) Years' work experience in an organization where safety is a significant focus providing expertise in safety committee work, development of safety policy and procedure, and knowledge in facility operations (e.g. equipment, ventilation, lighting and other conditions and materials in the workplace that could affect employee health and safety).
- Work experience in an electrical utility/construction role where safety is a significant focus would be an asset.
- Certified Peer Auditor Certification with AMHSA.
- Experience in providing guidance with hazard assessments, incident investigations and root cause analysis.
- Construction experience would be asset.
- Possession of a valid Alberta Driver's License.
- Thorough understanding of provincial Occupational Health and Safety legislation.
- Strong writing skills and ability to develop data into management information.
- Strong organizational skills.
- Demonstrated ability to communicate effectively with field staff.
- Demonstrated experience in working autonomously, with a minimum of direction.
- Good computer skills.

#### **What we offer:**

In addition to the very competitive hourly wage of \$42.94 to \$45.20 per hour and an excellent benefit package; we offer a great work environment with a dynamic and dedicated team of likeminded professionals.

If you like what you have read and think this is the job for you; come build your career with the City of Red Deer. We are committed to a healthy, vibrant, and sustainable community.



**We welcome applications until May 2, 2024**  
For further information or to apply, please check our website  
at [www.reddeer.ca/careers](http://www.reddeer.ca/careers)

*Applicants not contacted are thanked for their interest.*