

Emergency Preparedness Manager (Permanent, Full-Time) - 1280

Close Date

Open Until Filled

At the City of Kamloops, we believe in progressive and barrier-free recruitment for everybody every day. This means employment opportunities for all in a safe, inclusive and diverse workplace. We know our city is stronger when we hire qualified individuals from different backgrounds with diverse experiences, cultures and perspectives.

We are focused on creating the highest levels of service excellence, based on an organization-wide community culture that celebrates our employees who make it all happen. We are known as Canada's Tournament Capital and are famous for our hospitality and community spirit, traits that make us a leader! Recreation, sports, arts and culture, health care, social activities, volunteerism, and affordable housing all meld to form a unique blend of big-city amenities with small-town ambience. This is Kamloops!

Let's make Kamloops shine! Join our team today.

Position Overview

Kamloops is strategically located in the southern interior of British Columbia and recognized for its tremendous recreational opportunities and a leader in event hosting as Canada's Tournament Capital. We recognize that extreme weather events are increasing, and emergency preparedness is a critical component of proactively developing a safe and secure community. Knowledge, planning, coordinating, educating, and communicating are significant attributes of the Emergency Preparedness Manager's leadership success. If you share our values and are Trusting, Health Conscious, Cooperative, Inclusive, Purposeful, and Resilient, apply today!

The successful candidate must have the following qualifications:

1. A diploma from a recognized post-secondary institution in emergency management, or a related discipline, that includes courses in emergency planning, response, and hazard and risk assessment.
2. Minimum of 5 years' directly related experience in emergency response or preparedness.
3. Valid Class 5 BC Driver's license, or equivalent.
4. Experience as an emergency management professional in a local government organization.
5. The ability to understand maps and related materials used by EMBC or other government agencies in Emergency Management planning.
6. First Aid Level 1.
7. Strong interpersonal and communication skills (oral and written), including the ability to clearly, confidently, and professionally present information in diverse environments.
8. Ability to exercise courtesy, tact, diplomacy, and cultural sensitivity.

Please note that the annual salary of \$102,057.15. The City offers a comprehensive health, vision and dental package including generous vacation. Along with these benefits, take advantage of employee well-being programs that include support for mental well-being and physical health through onsite gyms and a Wellness Works program that focuses on this critical corporate building block.

For new hires, and for those working in designated positions of trust, including those working directly with vulnerable persons, no formal offer of employment will be made until an applicant completes a police information check.

Hours & Days of Work

Monday – Friday:

8:00am – 4:00pm

(Non-normal shifts during emergency scenarios)

Hours per Week

37.5

Please note if you need assistance or have individual needs or requirements throughout the application process, contact the Human Resources Department by telephone, email hr@kamloops.ca or in person at 6-510 Lorne Street so we can better support you.

External job postings are open to everyone. We are an equal opportunity employer and thank all applicants for their interest. Please be sure to review the application requirements of each job you apply for. Only those selected to participate in the recruitment process will be contacted.

Applications are accepted online at kamloops.ca/careers.