

Leading Edge – Innovative – Engaging – Pro-Active – Leader – Professional – Systems Thinking

Exceptional – Strategic Planning – Project Management – Organizational Effectiveness – Communication



General Manager – Corporate Services

Competition #J0424-0235

One (1) Permanent Full-Time Position

The City of Fort Saskatchewan has an exciting opportunity for a results orientated, progressive leader. Reporting to the City Manager, the General Manager of Corporate Services is a member of the City’s Leadership Team and provides visionary, strategic leadership for the organization and the division. This position leads the Corporate Services Division which includes five departments: Financial Services, People Services, Corporate Communications, Legislative Services, and Information Technology.

This position is responsible for the City’s strategic and corporate planning processes, development and/or updating of corporate documents such as the Strategic Plan and overseeing the quality and responsiveness of our internal services. The successful candidate will provide advice to the City Manager and Elected Officials in the establishment of strategic objectives and delivery of municipal services with a focus on fostering a positive workplace culture based on corporate values.

The General Manager of Corporate Services will have a “systems thinking” perspective along with an advanced level of communication and interpersonal skills. This person will be a Champion for the City’s governance process and lead the development of major strategic initiatives while demonstrating high political acumen and diplomacy. The General Manager will lead with a commitment to Diversity and Inclusion, Customer Service, and Truth and Reconciliation. This position requires the completion of a post-secondary degree, supplemented with extensive management and leadership training that can be used to promote a people-focused workplace culture. A minimum of eight years of professional leadership experience at a senior level, as well as significant knowledge in municipal operations and an advanced understanding of the Municipal Government Act is required.

The City of Fort Saskatchewan offers a competitive compensation package with a salary range of \$168,967.50 to \$198,783.00 per annum. Qualified applicants are invited to apply in confidence no later than Tuesday, April 30, 2024, through the Career Portal on the City’s website at www.fortsask.ca.



Take your Career in the Right Direction

Fort Saskatchewan, home to nearly 30,000 people, is a vibrant economic and cultural hub located in Treaty 6 Territory and Métis Nation of Alberta District 11, just 15 minutes northeast of Edmonton. The City of Fort Saskatchewan proudly manages recreation, culture and historic amenities including a performing arts theatre and a fitness centre within the Dow Centennial Centre and the historic 1875 – 1885 NWMP Fort Representation in the heart of downtown. Located on the banks of the North Saskatchewan River, Fort Saskatchewan boasts more than 80 km of paved trails along with many natural areas for residents to explore. As a City, we believe in diversity and inclusion and are working toward creating a city where all residents are respected and have a sense of belonging.

The City of Fort Saskatchewan thanks all applicants for their interest and advises those applicants under consideration will be contacted.