



PEACE OFFICER (CPO1)

Full-Time / Permanent

Located in the heart of Central Alberta, Red Deer County provides a wonderful mix of rural and urban amenities. Over 97% of County residents report high satisfaction with their quality of life, making Red Deer County a great destination for both living and working.

Red Deer County is a great place to work! It is much more than just a job to go to. It is a place where everyone plays an important role. At Red Deer County, we believe that mutual trust and respect, shared responsibility, and open communication are essential characteristics for creating personal success within a first class working environment.

Red Deer County has a permanent, full-time position for a dynamic and highly motivated **PEACE OFFICER** to supplement our ongoing focus in the delivery of customer service excellence.

Key Responsibilities

Reporting to the Patrol Manager, this position will carry out duties in law enforcement under selected Provincial Statutes and Red Deer County Bylaws, including enforcement; education; awareness; crime prevention and community engagement initiatives. Peace Officers are responsible for service of legal documents, court attendance, and assisting police officers when assigned by management or requested by the police of jurisdiction. The Peace Officer is to protect and serve the citizens of Red Deer County by ensuring the roads and countryside are preserved and maintained for their use and enjoyment.

Detailed duties of the Peace Officer position include, but are not limited to:

- Enforcement of the provisions of Provincial Statutes of Alberta, such as: the Traffic Safety Act; Environmental Protection and Enhancement Act; Gaming, Liquor and Cannabis Act; Fuel Tax Act; Petty Trespass Act; Trespass to Premise Act; Municipal Government Act; and any other Act required and duly authorized to enforce.
- Liaison with R.C.M.P; Peace Officers from other municipalities; or law enforcement officials, for the purpose of carrying out the duties of the position.
- Enforcement of Red Deer County Bylaws, such as but not limited to: The Road Protection and Traffic Control Bylaw; Animal Control Bylaw; Public Events Bylaw; or any Bylaw required and duly authorized to enforce, including enforcement in municipalities which have contracted patrol services through Red Deer County.
- Assist other Red Deer County staff as an escort and accompaniment on matters which may involve a safety concern.
- Act as a resource for inquiries regarding bylaws and provincial statutes, whether by public or County requests, or refer the matter(s) to the appropriate authority.
- Participate in community relations; public education and safety; and crime prevention related initiatives, as assigned by the Patrol Manager.
- Understand and adhere to the policies, principles and practices of OH&S legislation, and the County's requirements, as these obligations pertain to this role. (Please refer to the OH&S Employee Manual for specifics relating to the performance of the role).
- Undertake other tasks and responsibilities as required or assigned within the scope of the position.

Qualifications

- A minimum of three (3) years related law enforcement experience. An equivalent combination of experience and education may be considered.
- Completion of the Solicitor Generals' *Community Peace Officer Level 1* certification.
- Completion of the PARE (Physical Abilities Requirement Evaluation) or equivalent testing.
- Certification in Radar Operations.
- Excellent written and verbal communication skills.
- Strong organizational and interpersonal skills.
- Ability to work independently with minimal supervision.
- Set an example for the organization's culture by operating with a high level of integrity.
- Exceptional organizational abilities, sound judgment, common sense, confidentiality, diplomacy, customer service, and decision-making skills.
- Proficiency with MS Office applications, such as MS Word, MS Excel, and MS Outlook.
- Acceptable Criminal Record Vulnerable Sector Check.
- Valid Class 5 Alberta drivers' license with acceptable drivers' abstract.
- EVO (Emergency Vehicle Operation) certification is considered an asset.
- Completion of Motor Transport Weights & Measures course is considered an asset.
- Experience in local government is also considered an asset.

Additional Information

This is a permanent, full-time position. Red Deer County offers a competitive compensation package, learning opportunities, and work hours that enable a superior work-life balance.

Qualified parties are requested to submit a detailed resume and cover letter to the Human Resources Department no later than **4:30 p.m., Friday, April 26th, 2024**, to:

HUMAN RESOURCES DEPT.

hr@rdcounty.ca

www.rdcounty.ca



We thank all applicants for their interest; however, only those invited for an interview will be contacted.