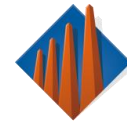


**Position Posting**

**Municipal Accountant**

**(1 Position Available)**



**LLOYDMINSTER**

<b>Term of Employment:</b>	Full-time, Continuing
<b>Rate of Pay:</b>	<b>Band 6:</b> \$38.31 - \$41.84 per hour ( <i>Subject to CUPE 1015 Agreement</i> )
<b>Location:</b>	City Hall
<b>Position Summary:</b>	<p>Reporting directly to a manager in Finance, the Municipal Accountant will be responsible for accounting duties that require a high degree of professional judgement, such as:</p> <ul style="list-style-type: none"><li>• Generate non-routine journal entries and complete complex reconciliations in accordance with Generally Accepted Accounting Principles,</li><li>• Recommend and implement improvements to accounting policies, procedures and financial controls in the spirit of continuous improvement,</li><li>• Provide high quality financial information and analyses to support decision making,</li><li>• Work closely with management to ensure financial plans and strategies align with the organization's goals</li></ul> <p>The Municipal Accountant will be involved in a wide variety of the City's accounting functions but will have a special focus on Inventory and Payroll accounting.</p> <p>The Municipal Accountant will act as a coach and mentor to colleagues in Finance and across the City, working with teams to train and develop financial procedures.</p>
<b>Qualifications:</b>	<ul style="list-style-type: none"><li>• A graduate from a recognized post-secondary institution with a Bachelor of Commerce or Bachelor of Business Administration with a major in Accounting or Finance is mandatory.</li><li>• A minimum of 4 years relevant accounting experience is mandatory.</li><li>• A designated Chartered Professional Accountant (CPA) or candidate and other relevant post-graduate credentials will be considered in the absence of the minimum relevant accounting experience.</li><li>• Proficiency with computers including an advanced knowledge of Microsoft Excel is mandatory.</li><li>• Strong understanding of financial accounting concepts, financial systems, data, and internal controls to ensure the accuracy, existence, and completeness of financial data.</li><li>• Self-motivated with the ability to work autonomously and take initiative on finding solutions for complex problems. This will include a willingness to take on leadership opportunities and lead projects independently.</li><li>• Communication skills with the ability to be clear and concise both verbally and in written correspondence with all levels of staff, and external stakeholders or partners.</li></ul>
<b>Pre-Employment Requirements:</b>	<ul style="list-style-type: none"><li>• Satisfactory Criminal Record Check</li><li>• Successful applicant must provide proof of qualifications.</li></ul>

	Applicants with international education will be required to include an Academic Credential Assessment with application.
<b>Schedule:</b>	The position is office based. Normal working hours are 8:00 a.m. – 5:00 p.m. with the occasional requirement to work outside these standard hours.
<b>Benefits</b>	<ul style="list-style-type: none"> <li>• Robust benefit package that consists of employer matched retirement contributions, healthcare/flex spending account, long-term disability benefits, health, dental and life insurance, annual vacation, volunteer, and sick days</li> <li>• Supported educational programs to enhance employee knowledge and skills through our Professional Development and Training Directive. Options for Long-term learning programs to provide opportunities for employees to work towards a designation, degree, etc.,</li> <li>• Receive free admission to City leisure facilities</li> <li>• An inclusive and diverse work culture</li> </ul>
<b>Closing Date:</b>	<b>Open until successful candidate is found</b>
<b>Posting Type:</b>	Internal & External
<b>Application Information:</b>	<p>The City of Lloydminster is an equal opportunity employer. If you have questions or require further information on this position, please contact us. All applications must be sent to the Employee Relations team and received by the closing date.</p> <p style="text-align: center;"><b><u>Victoria Macvarish</u></b>  HR Generalist, Employee Relations  City of Lloydminster  4420-50 Avenue  Lloydminster AB/SK T9V 0W2  Phone: 780-875-6184  Internal Candidate Email: <a href="mailto:employeerelations@lloydminster.ca">employeerelations@lloydminster.ca</a>  External Candidates Apply at: <a href="http://www.lloydminster.ca/jobs">www.lloydminster.ca/jobs</a></p>
<b>Posted By:</b>	<p style="text-align: center;"><i>Victoria Macvarish</i></p> <hr style="width: 20%; margin: auto;"/> <p>Victoria Macvarish  Posting Date: March 22, 2024</p>