



DISTRICT OF SAANICH  
ENGINEERING  
MUNICIPAL FACILITIES  
FACILITY PLANNING AND ANALYSIS

## **FACILITY PLANNING AND ANALYSIS MANAGER Permanent Full Time Position**

The District of Saanich is the largest municipality in beautiful Greater Victoria, blending both the urban and rural environment and home to approximately 124,000 citizens. Employing more than 1,500 members, our greatest asset is a high performing workforce. We provide a collaborative, dynamic and progressive work environment that consistently attracts top-quality people, enables them to perform at their best and grow their skills. Our competitive wages, excellent benefits package, generous pension plan, flexible work program, supporting and inclusive work environment and progressive initiatives make the District of Saanich a highly desirable place to invest your talent.

We have an exciting opportunity available for a permanent full-time Facility Planning and Analysis Manager in the Municipal Facilities Division. This position reports to the Manager of Municipal Facilities and will be responsible for creating and leading the implementation and ongoing management of all Facility systems. This position leads a team of unionized staff; provides in-house technical expertise at a professional level related to the ongoing development, maintenance, and expansion of a municipal facility networks, systems, and software; provides operational leadership to manage building capacities and performances of built infrastructure; and acts as the owner of Facilities maintenance management systems, including CMMS, DDC, access control, security, and surveillance.

Qualified candidates have a Bachelor's Degree in Engineering or Building Sciences, or related field; registered as a Professional Engineer (P.Eng.) with Engineers and Geoscientists BC (EGBC); 5 years proven experience in a combination of program, project and operational management including experience/responsibility managing diverse/complex projects, teams, and staff in a unionized environment; and must have demonstrated initiative and ability to lead the development, communication, and implementation of successful diverse initiatives for multiple constituents with sometimes conflicting/competing objectives and goals in a changing environment. Project Management Professional (PMP) certification, Asset Management certification, Certified Energy Manager (CEM), and LEED Accredited Profession (LEED AP) are all seen as an asset. An equivalent combination of education and experience may be considered.

In addition, candidates must also have a proven track record of innovative and strategic decision making, as well as experience in implementing change with new procedures and practices to develop, implement and sustain change; the ability to independently lead initiatives and develop partnerships with internal and external stakeholders; and

have solid negotiation, conflict resolution, problem solving and decision-making skills. The successful candidate will have excellent interpersonal skills, coupled with excellent communication skills with the ability to make clear, concise and well organized oral and written communications and presentations. The Facility Planning and Analysis Manager will have a commitment to lifelong learning, organizational excellence, and knowledge development.

**The annual salary for this exempt position is \$108,790 - \$127,980 (2024 rate) and an excellent benefits package.** Role profile and competition information can be found at [www.saanich.ca](http://www.saanich.ca). **Please apply by end of day April 12, 2024, quoting competition 24086 to:** Human Resources, District of Saanich, 770 Vernon Avenue, Victoria, BC, V8X 2W7. Only those under consideration will be contacted.

**The District of Saanich is recognized as one of BC's Top Employers for 2024.** As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence [accessibilityHR@saanich.ca](mailto:accessibilityHR@saanich.ca). We thank all applicants for applying.