



## **Facility Operator**

The Town of Bradford West Gwillimbury's Community Services Department is seeking a highly energetic, motivated and organized individual to ensure the efficient operation and maintenance of its leisure facilities. This includes the state-of-the-art Leisure Centre, which includes two NHL sized ice rinks, an aquatic centre, gymnasium, community program rooms and a comprehensive fitness centre, as well as the BWG Library and Cultural Centre and the Bob Fallis Sports Centre.

Reporting to the Facilities Supervisor, the Facility Operator is responsible for a variety of duties associated with the operation of leisure facilities.

### **Duties and Responsibilities**

- Assists with arena ice making and maintenance processes, including but not limited to ice resurfacing, edges, scrapes, and refrigeration plant checks.
- Performs pool maintenance duties including operation of pool filtration system and pool cleaning equipment, water quality testing, balancing, inspection logs and adding chemicals as required.
- Performs janitorial/maintenance duties including cleaning floors, walls, showers, change rooms, washrooms, fixtures, furniture and/or other building amenities including walkway sweeping/snow removal.
- Event set-ups and tear downs for facility bookings.
- Ensures that all security measures, policies and health and safety procedures are followed.
- Responds to inquiries from the public, staff, contractors and user groups.
- Maintains safe and efficient operation of all facility operations.

### **Key Competencies and Qualifications:**

- Previous experience relating to the operation and maintenance of arenas, pools and recreation facilities, including operation of the ice resurfer.
- Minimum of an Ontario secondary school diploma or equivalent.
- Basic Arena Refrigeration Certificate from the ORFA
- Certified Pool Operator (CPO) certificate
- CIT designation, CAT designation, or a Refrigeration B license is considered an asset
- Physically able to perform all activities (i.e. lifting, climbing ladders, etc.).
- Working knowledge of all related regulations (i.e. Fire Code, OHSA) and possess mechanical knowledge of various facility systems.
- Proven skills in public relations, customer service, interpersonal skills, project/time management, and analytical problem solving.
- Able to communicate effectively, professionally and courteously with all levels of staff, external contacts and the public.
- Able to promote a culture of inclusiveness and work with a diverse population of employees, participants, agencies and the public.
- Availability to work flexible hours, including evenings and weekends
- Possess a valid Class G driver's license in good standing
- Must be able to provide a satisfactory Vulnerable Sector Screening upon hire

This union position offers an hourly wage rate of \$26.59 \$32.77 (*April 1, 2024 rates. International Union of Operating Engineers, Local 793*).

To explore these challenging opportunities further, we invite qualified applicants to visit the [current opportunities](#) section of the Town's career site. Closing date for this position is April 12, 2024.

***We thank all applicants for their interest. However, only those being considered for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, and will only be used for candidate selection.***

***The Town of Bradford West Gwillimbury is committed to equity in employment. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. We encourage applications from Indigenous peoples, racialized people, persons with disabilities, and those who identify as LGBTQ2S+.***

***The Town of Bradford West Gwillimbury is committed to providing accommodations based on any human rights protected grounds and in accordance with the AODA, throughout the recruitment and selection process. If you require accommodation, please notify us when contacted for an interview and we will work with you to meet your needs.***