

# Careers

## Property Management Manager

Join our dynamic team!

Help create Kelowna as a *City of the Future*. Our diverse and dynamic team strives to innovate to make things better, work as one team, serve proudly, and lead responsibly. As the Property Management Manager, you will be responsible for branch level leadership, direction, and management of a group of staff charged with maximizing the return on city buildings, lands, and other real estate assets through the development of strategic plans, the negotiation and drafting of agreements regarding city real estate assets, and the pragmatic and efficient administration of all agreements and documents relating to city real estate resources.

You hold a bachelor's degree in business administration, economics or a diploma in real estate and you have a professional designation in a property management related discipline. You have at least 5 years of related experience. You are a proven influential leader with excellent communication, teambuilding, and interpersonal skills to effectively lead a team and build strong working relationships and partnerships with both internal and external stakeholders.

Live, work and play in one of Canada's fastest growing cities. Kelowna boasts miles of lake access, public areas and outdoor recreation opportunities, a vibrant downtown and cultural scene, healthy and connected neighbourhoods, and a world-renowned College and University. You're only a quick link to the world via the Kelowna International Airport. Grow your career in an organization that supports employee work-life balance and career and professional development. This exempt position offers a salary range of \$103,000 to \$120,000, employer-paid comprehensive benefits, an earned day off program, paid vacation and one of Canada's top pension plans.

Apply online at [Kelowna.ca/Careers](https://kelowna.ca/Careers) by April 30, 2024