



WORKING FOREMAN - GARAGE
Regular Full-time

About Us

One of BC's Top Employers, the City of Coquitlam offers meaningful career opportunities to make a difference within the local community. As the sixth largest city in BC, we are home to more than 150,000 residents. Our diverse municipality is a great place to work as it continues to grow through innovative urban design, inspiring arts, culture and recreation programs, and state-of-the-art transportation systems. Our brand is built on managing our resources in a responsible and sustainable manner, while supporting a vibrant, growing regional urban centre. We envision a bright future in Coquitlam that we hope includes you!

About You / What We Are Looking For

The City of Coquitlam has an exciting opportunity for a Working Foreman – Garage to join our Engineering and Public Works department. Reporting to Fleet Services Superintendent, the successful candidate will oversee a variety of functions within the Fleet Services, including but not limited to:

- Managing the service counter
- Planning and scheduling work, manage shop materials
- Managing fleet garage and staff documentation
- Managing ICBC claims and repairs
- All garage related office admin responsibilities

This role will also oversee garage floor operations on as needed basis, which includes supervising 10 mechanics, managing garage workflow and logistics and participating in repair work as required.

Minimum Qualifications

- Red Seal journeymen - Heavy Duty, Commercial Transport or Automotive BC (with air brake certification)
- Commercial Vehicle Inspector Certificate with air brake endorsement
- B. C. Driver's License – Unrestricted Class 3 with Air Brake Endorsement (can be obtained within 3 months of starting)
- Previous experience as a Production Manager, Service Manager, Team Lead or Foreman

Preferred Qualifications

- Experience with Microsoft office, ADP, CDX or Reynolds management software, Maximo is an asset
- Familiarity with warranty documentation procedures and tower operations including scheduling work

What We Offer:

This CUPE position has an hourly rate range of \$47.78 - \$50.48 (2024 rates). The rate of pay is based on a variety of factors including qualifications, knowledge, experience and skills.

You will have the chance to join a rapidly growing and diverse team dedicated to supporting the local community, and be able to engage in variety of learning and development opportunities. Additionally, there is an opportunity to participate in an earned day off/flex day program. The City offers an attractive vacation and extended benefits package, including the ability to contribute to the Municipal Pension Plan.

Accessibility / Equal Opportunity Employer

The City of Coquitlam is proud to be an Equal Opportunity Employer working towards enhancing equitable practices in our recruitment and retention processes. As an organization we are committed to creating an inclusive work environment to support our growing and diverse work force. To learn more about what equity, diversity, and inclusion means, and the City's efforts in support of these principles, please visit coquitlam.ca/edi for more information.



If at any time during the application or recruitment process you require additional assistance or an accommodation, please contact our team for confidential support. Staff can also provide in-person support if required.

Applicants under consideration may be required to undergo a police information check (with no adverse reports).

Good people make Coquitlam great, sign up for career alerts through our recruitment portal to stay up to date about opportunities within our team, or follow us on [LinkedIn](#) to learn more about how #YouCouldWorkHere too!

Please apply online at www.coquitlam.ca/careers by 11:55 pm on March 29, 2024.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.