



The Town of Smiths Falls
Requires One (1) Full-Time
Wastewater Collection Operator
(40 hours/week)

The Town of Smiths Falls is a vibrant, progressive single tier municipality with a population of 9,000. One of Eastern Ontario's most scenic communities, we are centrally located within an hour of Ottawa, Kingston, Brockville and the US border.

The Town provides a high quality and affordable life for its residents, with beautiful heritage buildings, two theatres, a charming downtown, and world-class museums and recreational facilities. Enjoy our thriving cultural scene with live music, foodie finds, a local brewery, and dozens of community events - all at the heart of the Rideau Canal, Ontario's only UNESCO World Heritage site and a gateway to the region's abundant lakes and waterways.

The Town is accepting applications for one (1) full-time Wastewater Collection Operator.

Under the supervision of the Manager of Water & Wastewater, the Wastewater Collection Operator will support the operations and maintenance of the Class II Wastewater Collection Facilities in accordance with legislative requirements and approved policies and procedures.

The successful applicant will possess:

- Ontario Secondary School Diploma (Grade 12).
- Possess a valid Operator Certificate(s) for Wastewater Collection OIT (Operator-In-Training) or higher. (Ability to obtain a Class I license within eighteen (18) months of hire)
- A valid Operator Certificate(s) for a Water Distribution or Wastewater treatment Class 1 or higher considered an asset.
- Computer literacy in Microsoft Office Suite (Word, Excel, PowerPoint and Outlook) along with demonstrated experience with SCADA and other relevant software programs.
- Knowledge and understanding of key legislation including the Environmental Protection Act, Clean Water Act, Ontario Water Resources Act, Occupational Health and Safety Act, Federal Wastewater System Effluent Regulations and other related legislation.
- Knowledge of the collection of wastewater samples for in-house and external analysis. Conduct laboratory tests, Total Suspended Solids, pH, and other parameters in accordance with established procedures.
- Ability to operate and maintain various tools and equipment (plate packer, chop saws, pumps and Valves etc.) used in support of wastewater collection activities.
- Good oral communications and public relations skills
- Valid Ontario Driver's License (Class G).
- Inside and outside work in all seasons, overtime/weekend work may be required, participate in the On-Call Rotation may be required.
- Expected to report to work in emergency situations during unscheduled times.

Position Type: Full-time, permanent

Wages: Band F of the pay grid system (\$29.75 – \$34.59) per hour plus certification pay

Benefits include a comprehensive benefit package, employee assistance program and enrolment into the Ontario Municipal Employers Retirement System (OMERS).

Qualified applicants are invited to submit their resume by **Tuesday April 2, 2024, at 4:00 p.m.**, to Nadine Bennett, Human Resources Advisor, Town of Smiths Falls, P.O. Box 695, 77 Beckwith Street North, Smiths Falls, Ontario, K7A 4T6 or via email at hr@smithsfalls.ca

The Town of Smiths Falls is an equal opportunity employer, committed to ensuring all candidates are able to participate in the interview process fully and equally. If contacted for employment, please let us know if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process.

We thank all applicants for their interest and only those selected for an interview will be contacted. Personal information collected from applications is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, and will be used to determine qualifications for employment. Questions about the collection of Information should be directed to the Clerk at the address indicated above.