

Township of Langley

Job Title:	Community Patrol Officer
Competition Number:	24-B011
Employment Type:	Auxiliary
Pay Rate:	\$33.26 per hour (2024 rates), plus 13.5% in lieu benefits
Hours of Work:	Non-standard hours and non-standard work week
Competition Opening Date:	March 13, 2024
Competition Internal Closing Date:	March 21, 2024
Competition External Closing Date:	March 21, 2024

Job Overview

The Township of Langley is currently recruiting for an auxiliary **Community Patrol Officer** to join our team of professionals in the Bylaw, Legal, and Strategic Implementation Division, Bylaw Enforcement Department. Reporting to the Manager, Bylaw Enforcement, in this unionized position you will perform public relations, patrols and routine regulatory and enforcement work.

Responsibilities

- Patrols, inspects and reports damage to public spaces such as parks, sports fields, recreation centers, facilities and any property owned, maintained or governed by the Township of Langley
- Responds to complaints, pursues violators and takes appropriate action, provides information and direction to park and facility users and encourages voluntary compliance
- Provides limited assistance with animal control, as required
- Issues bylaw offense notices, tickets and tow orders
- As required, keeps routine records, gathers evidence and appears as a witness in court, and/or adjudication
- Required to contact fire and rescue services and participates in searches, as required
- Establishes and maintains effective working relationships with internal and external contacts
- Prepares and maintains a variety of records, reports, procedures and training manuals
- Performs related work as required

Qualifications

- Completion of Grade 12 supplemented by courses related to the work plus some related enforcement or regulatory experience; or an equivalent combination of training and experience
- Sound knowledge of the operations, rules, bylaws and regulations governing the work performed
- Sound knowledge of assigned parks and facilities and hazards found therein
- Working knowledge of the procedures for bylaw enforcement
- Ability to provide advice, assistance, information and direction to a variety of park and facility users in a concise, courteous and tactful manner in sometimes difficult circumstances
- Ability to enforce rules, regulations and bylaws related to public spaces, community standards, public nuisance, zoning regulations, business operations, tree cutting, parking violations and limited assistance with animal control, as required
- Ability to walk and/or ride a bicycle long distances and work under varying weather conditions
- Alertness and be able to detect unusual situations with skill in handling same

This position is defined by the Township of Langley as a position of trust and requires a Police Information Check (not required as part of the application process, however, will be required upon consideration for employment).

Required Certifications/Licenses

Candidates **must** have the following valid and **current** certifications/licenses (must be valid at the time the posting closes) and these **must** be attached with your application.

- BC Class 5 (full privilege) Driver's License. You **must** include with your application a current **Personal Driving Record (select the 5-year option if obtaining online)** that has been obtained within 6 months of the closing date. To obtain a copy of your **Personal Driving Record**, please contact ICBC directly or the driving authority where you reside. Please note that a copy of your Driver's License and the Driver. Factor Report will **not** be accepted.

Applications without the attached required documents above will be deemed incomplete and may not be considered. Please title your attachments with the number of this competition and have these documents ready to upload when you apply.

Apply Now

Visit tol.ca/careers to apply for this exciting career opportunity in a growing community. The Township of Langley is an equal opportunity employer.

We appreciate all applications; however, only short-listed candidates will be contacted for an interview.