



*A progressive city of 187,800 people located just a short 30-minute drive from Toronto, the **City of Oshawa** is one of Canada's fastest growing communities that is exceptionally positioned to live, work, learn and invest. Its strategic pursuit of sustainable growth, excellent community service delivery and co-operative partnerships have enhanced its quality of life advantage, while maintaining a strong commitment to financial stewardship.*

**Job Title:** Regular Full-Time Supervisor, Roads Maintenance

**Posting Number:** 004709

**Department:** Community Operations Services Department

**Branch:** Operations Roads

**Location:** Consolidated Operations Depot

**Posting Start Date:** 2024/03/11

**Posting End Date:** 2024/03/20 by 4:30pm

**Employment Group:** Exempt

**Salary Grade:** N-\$97,234 - \$114,391 per annum

**Standard Weekly Hours of Work:** 40.00

**Shift Work Required:** Yes

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## **Job Description**

Reporting to the Manager, Road Operations, or designate, supervise, direct and oversee the completion of road maintenance operational activities and assigned crews.

## **Responsibilities**

- Planning and coordinating crew assignments to effectively and efficiently complete duties
- Monitoring quality and productivity
- Plan, co-ordinate and oversee utility locate requests

- Manage the operation and maintenance of the Operations yards, snow dumps and spoil sites
- Supervisor the winter maintenance program for snow removal
- Organizing and scheduling work to be completed
- Supervising and training staff
- Liaising with other divisions, departments and outside agencies to co-ordinate work
- Monitoring costs and productivity levels to ensure budget requirements are met
- Provide input and recommendations specific to the annual budget submission
- Implement operational changes; researching and producing reports
- Responding to enquiries and complaints
- Promoting the City of Oshawa core values of Authenticity, Courage and Trust (ACT)
- Performing other related duties as assigned

### **Requirements:**

- Knowledge and skill generally associated with the completion of a Civil Engineering Technology Diploma from a recognized Community College, and a minimum of five (5) years of relevant experience, at least three (3) of which must be in a supervisory capacity
- Demonstrated supervisory and leadership abilities; possess initiative, self-motivation, sound judgment and tact
- Excellent communication skills, both oral and written to deal effectively and tactfully with a broad range of elected officials and senior management personnel, staff, external agencies, and the general public
- Advanced computer skills and experience related software applications (e.g. Microsoft Office, Outlook, Internet, Lagan customer service, Maximo, hours of service, GIS, GPS and AVL monitoring software, electronic road weather monitoring and forecasting systems and electronic spreader controls)
- Strong organizational abilities and the ability to maintain accurate and neat work records, and to work effectively under pressure
- Possess knowledge of the Occupational Health and Safety Act, including WHMIS regulations, and familiarity with City By-Laws and relevant legislation specifically those that apply to road maintenance, Ontario Provincial Minimum Maintenance Standards, sewer use and winter maintenance
- Possess certified membership in OACETT (Ontario Association of Certified Engineering Technicians and Technologists) and as a CRS (Certified Roads Supervisor) under AORS
- Possession and maintenance of an Ontario Driver's Licence, minimum Class "DZ" is considered an asset
- Must be willing and able to work assigned winter shifts and participate on a rotational after hours on-call schedule

Apply online at: <https://oshawa.jobs.net/en-CA/search>

As a condition of employment, the City of Oshawa will require successful candidates to undergo a Criminal Records and Judicial Matters Check.

**Please be advised that position location as noted is at the time of posting and is subject to change, as required due to operational needs.**

We would like to thank all applicants however, please note that only those selected to attend an interview will be contacted and all other applicants will be kept on file. Applicants are advised that written, oral and practical testing may form part of the selection process.

*The City of Oshawa is situated on lands and waters within the Williams Treaties Territory, home to seven First Nation communities of the Michi Saagiig and Chippewa Anishinaabeg, who have cared for and maintained these lands from time immemorial and continue to do so to present day. [Learn more](#)*

*We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The City of Oshawa promotes the principles of diversity, equity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code. The City of Oshawa encourages applications from women, Indigenous Peoples and persons of all cultures, ethnic origins, religions, abilities, ages, sexual orientations, and gender identities and expressions.*

*The City of Oshawa will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. If you require an accommodation during the recruitment process or assistance with the application process please contact Human Resource Services. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.*