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Town of Aurora

Employment Opportunity

Corporate Services

Division of Human Resources

Senior Student, Geographic Information System (GIS)

Employment Type: Contract, Full Time

Contract Duration: Summer (May – August 2024)

Location: Aurora, Ontario

Salary Range: \$17.74 to \$20.17 per hour

Closing Deadline: March 11, 2024

The Town of Aurora is located in the heart of York Region and just 30 kilometers north of Toronto. Our vision is to become a progressive community with a small-Town charm and our mission is to deliver exceptional services that make people proud to call Aurora home. Our workforce is talented, diverse, and committed to fostering a culture that exemplifies teamwork, embraces innovation, and values diversity, equity, and inclusion to achieve mission excellence. It is important that our workforce reflects the citizens we serve. Come join us at the Town of Aurora, "You're in Good Company".

Position Summary

Reporting to the Supervisor, IT Business Solutions, the Senior Student, GIS position provides support to the Town in various projects maintaining and developing the Town's GIS infrastructure and assets. Tasks may include data collection, data entry, data updates, maintaining databases, quality assurance/quality control (QA/QC) of data received from external sources and other GIS related tasks as required.

Qualifications

To be considered for this position, you must be currently enrolled on a full-time basis in a formal secondary or post-secondary academic program in GIS or a related program. You will have a working knowledge of terminologies and concepts of cartography and GIS, relational database management systems (RDBMS) and knowledge and experience using Esri products. The ideal incumbent will also have knowledge of and demonstrated ability in corporate core competencies, including customer service, communication, teamwork, initiative/self-management, accountability, and flexibility/adaptability. The successful candidate will have excellent written and verbal communication skills, be able to work independently, have a good working knowledge of MS Office and aptitude for technology and willingness to learn new software applications.

Successful applicants to this position will be required to provide a **Police Criminal Record Check** that is satisfactory to the Town prior to their start date at the applicants' own cost.

If you are interested in joining our dedicated team of municipal professionals, please visit our [Jobs - Town of Aurora](#) page and apply to the position directly.

The Town of Aurora is an equal opportunity employer that is committed to an inclusive, barrier-free recruitment and selection processes and work environments. We are committed to recognizing and celebrating the diversity of opinion, talent and expertise that make each person unique. We thank all applicants and advise that only those selected for an interview will be contacted.

Applicant information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used to determine qualifications for employment with the Town of Aurora. Questions about this collection of personal information should be directed to the Human Resources Division at 905-727-3123.