

**Town of Caledon**

***make a difference***



**Job Title: Senior Planner, Environmental (Permanent Full-Time)**

**Closing Date: Open Until Filled**

Town of Caledon is a dynamic municipality that successfully balances urban, rural, and agricultural communities. Our energetic staff are guided by our core values that create an environment for continuous improvement and customer service excellence.

In addition to offering exciting career opportunities, the Town also provides a competitive and comprehensive total rewards package. Come see how you can ***make a difference***.

### **The Opportunity**

Reporting directly to the Manager, Parks and Natural Heritage, this role is responsible for independently managing environmental planning projects, conducting environmental review of all types of development applications, undertaking research and analysis, and preparing/presenting reports on behalf of the Department. As the Senior Planner, Environmental, you will perform the following duties, including but not limited to:

- Conduct independent data collection, research, and analysis on a range of environmental planning matters to ensure conformity with the Planning Act, the Provincial Policy Statement, applicable provincial plans, and the Peel Region Official Plan
- Project manage environmental policy planning and aggregate policy studies, and assist external consultants retained by the Town to conduct environmental planning reviews
- Review all types of development applications from an environmental/ecological perspective and prepare comments and recommendations
- Prepare and present reports with recommendations to Council related to both environmental planning and development matters
- Support Development Engineering staff in the review/preparation of Subwatershed Studies, and Master Environmental Servicing Plans from an environmental planning/ecological perspective, and Energy and Environment staff in implementing Green Development Standards and sustainability programs/plans
- Present studies, policies, and applications at Public Information Meetings
- Review policy initiatives of other agencies to protect and advance the Town's interest
- Prepare evidence for Municipal Boards and Tribunals with minimal supervision and represent the Town of Caledon at substantive hearings on matters assigned by the Manager of Strategic Policy Planning or Manager(s) of Development



6311 Old Church Road  
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[www.caledon.ca](http://www.caledon.ca)

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- Represent the Department at meetings with Provincial, Regional, Municipal, and Conservation Authority staff, as well as Niagara Escarpment Commission hearings, Committee of Adjustment hearings, public meetings, Council meetings etc.
- Coordinate public consultation meetings pertaining to environmental planning matters and present initiatives to interest groups, stakeholders, and the public

### **The Ideal Candidate**

We are seeking a passionate professional with a post-secondary degree in Ecology, Environmental Science, Environmental Planning, or a closely related field, with membership of or eligibility for membership in the Canadian Institute of Planners and/or Ontario Professional Planners Institute. Our ideal candidate has minimum 7 years of experience in environmental planning role, with increasing responsibilities and minimum 5 years of municipal or conservation authority experience in review of environmental studies prepared in support of development applications.

The ideal candidate will have demonstrated knowledge of the Planning Act, Provincial Policy Statement, Provincial Plans, Aggregate Resources Act, Conservation Authorities Act, Ecological Land Classification System, Species at Risk Act, and the Regional and Local Planning Policy Framework. We are seeking an individual with superior interpersonal skills, a demonstrated ability to exercise significant discretion and sensitivity, and excellent verbal and written communication skills.

The successful candidate for Senior Planner, Environmental will be required to work a flexible schedule, including in the office, remotely and after hours (as required).

This position offers a salary range of \$107,888.29 to \$132,218.17 plus a competitive benefit package.

*Satisfactory passing of a criminal record check, and proof of qualifications will be required of any successful candidate(s) for this position.*

*The Town is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The Town is an equal opportunity employer that is committed to an inclusive and barrier-free workplace. If your application requires accommodation, please contact People Services at (905) 584-2272 Ext. 4738.*

*Applications for this posting will be accepted until **filled**.*

### **How To Apply**

To learn more about employment with the Town of Caledon and to apply for this exciting and challenging opportunity, visit: [www.caledon.ca/careers](http://www.caledon.ca/careers)

If needed and upon request, this document can be made available in an alternative format.



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