

Careers

Recreation Services Supervisor



Help create Kelowna as a City of the Future and join our team as the Recreation Services Supervisor. The Recreation Services Supervisor oversees day-to-day operations supporting recreation programs and services at the Parkinson Recreation Centre and Parkinson Activity Centre as well as community indoor facility rentals. This position provides oversight to all aspects of recreation and community usage within the facilities including drop-in usage, rentals, staff scheduling & performance, support space usage, procedures & processes, customer service, code of conduct, and oversight of security related services. This role must focus on creating a positive customer experience within Parkinson Recreation Centre and Parkinson Activity Centre through proactive planning and responding to emergent issues.

Qualifications

- Degree in Business Administration, Recreation Management, or equivalent with at least 5 years of progressive experience in the Recreation industry.
- Communication skills
- Excellent customer service skills
- Budgeting and an understanding of internal controls
- Local government experience would be an asset

Help create Kelowna as a *City of the Future*. Our diverse and dynamic team strives to innovate to make things better, work as one team, serve proudly and lead responsibly. Live, work and play in one of Canada's fastest growing cities. Kelowna boasts miles of lake access, public areas and outdoor recreation opportunities, a vibrant downtown and cultural scene, healthy and connected neighbourhoods, and a world-renowned College and University. You're only a quick link to the world via the Kelowna International Airport.

Grow your career in an organization that supports employee work-life balance and career and professional development. This exempt position offers a salary starting at \$87,990 per year, employer-paid comprehensive benefits, an earned day off program, 4 weeks paid vacation and one of Canada's top pension plans.

For further information or to apply, please check our website at www.kelowna.ca/careers

Applications must be received by end of day **April 9, 2024**.

Applicants not contacted within three weeks of the closing date are thanked for their interest