



BUILD A CITY. BUILD A FUTURE.



COMMUNITY SERVICES ASSISTANT 2 BEFORE & AFTER SCHOOL CARE SENIOR LEADER *(Regular Part Time)*

As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation.

*City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward. **Build a City. Build a Future** at the City of Surrey*

SCOPE

Spend the school year creating positive recreation experiences for children 5-13 years old.

As part of the Community and Recreation Services Division, you'll be working in a fast-paced, creative environment focused on delivering active, safe programs for children to develop their skills, while meeting new friends. The City of Surrey is a HIGH FIVE® registered organization. We are committed to ensuring that every child in our programs has a positive recreation experience. Our licensed Before and After Care programs incorporate outdoor play, engaging activities, a fun atmosphere, and a great place for children to spend their time before and after the school day.

RESPONSIBILITIES

We're looking for enthusiastic individuals who enjoy working with children 5-13 years, and are:

- Flexible and able to quickly adapt to new environments and situations.
- Creative and passionate about play.
- Strong team players, focused on providing great customer service.
- Self-motivated and can take initiative with little supervision.
- Great communicators with the ability to work with people of all ages.
- Highly organized.

Community Services Assistant 2 (Senior Leaders) are responsible for providing Before and After Care participants with an active, safe and stimulating environment to develop social skills and general well-being. They are responsible for the licensing paperwork, communication with staff and supervisors, staff mentorship, and great customer service.

QUALIFICATIONS

Before and after School Care is a Licensed program and the following are requirements of the position as per the [Community Care and Assisted Living Act – Child Care Licensing Regulation](#):

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Responsible adults (29)

To qualify for employment in a community care facility as a responsible adult, a person must:

- Be at least 19 years of age;
- Be able to provide care and mature guidance to children;
- Have completed a course, or a combination of courses, of at least 20 hours duration in child development, guidance, health and safety, or nutrition, and;
- Have relevant work experience.

Additionally, the **Community Services Assistant 2: Senior Leaders** will have:

- Completion of Grade 10 supplemented by 6 months of experience in community service work.
- High Five certification or an acceptable equivalent.
- Current Emergency First Aid and CPR.
- Demonstrated effective leadership skills.
- The ability to establish and maintain effective working relationships with program participants, volunteers, staff, and the public.
- An equivalent acceptable combination of training and experience may be considered.

APPLY

If you are interested in this opportunity, please apply at <https://www.surrey.ca/about-surrey/jobs-careers> to Job ID 5759.

OTHER INFORMATION

Hourly Rate: \$23.85

Year	Hourly Rate
Year 1	\$23.85
Year 2	\$24.42
Year 3	\$25.04

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