



Engineering Project Manager

Permanent, full-time – 35 hours per week

\$86,850.40 - \$108,563.00/ annum

At the City of Leduc, our mission is People. Building. Community. We offer a collaborative and dynamic workplace where our values of Teamwork, Service, Respect, and Leadership guide our team's work to support community wellbeing and connection, making Leduc a place where people want to live, work and play.

Come work with us!

- **Are you an Engineering professional who embraces a dynamic, collaborative atmosphere?**
- **Are you passionate about improving the community's infrastructure?**
- **Do you love public service and making a positive difference in a community?**

What is the opportunity?

The Engineering Project Manager reports directly to the Manager, Capital Projects & Development. This position is based out the Leduc Operations Building and is responsible for both capital project management and development area reviews. This position requires complex multi-tasking skills to be able to handle the volume of priorities, and a string background in municipal infrastructure and civil engineering to make appropriate recommendations. The Engineering Project Manager is responsible for multi-million-dollar capital budgets as well as some operating budgets and significant interdepartmental collaboration.

What will you do?

- Development and execution of capital municipal engineering projects including but not limited to the road network, sanitary sewer system, water distribution systems, stormwater drainage systems and new City Facility construction or expansion,
- Procure and manage engineering consultants and contractors towards the execution of the capital projects,
- Frequent site inspections of active subdivision developments to ensure compliance with the City of Leduc Engineering Standards,
- Respond to requests for information for underground servicing, traffic data, and existing known conditions,
- Review new area structure plans and subdivision applications as submitted,
- Develop and report specific information and/or bylaws to senior management or Council as requested by the Director,
- Provide technical support in the development of capital plans/programs throughout the organization.

What do you need to succeed?

You are an ideal candidate if you have the following:

- Minimum Technical Engineering Diploma (Civil Discipline) from a recognized technical institute or a Bachelor of Science in Civil Engineering Degree
- Eligible for professional designation as either a C.E.T with ASSET or a P.Eng with APEGA. Engineer in Training (E.I.T) or technologist in Training (T.I.T) may be considered as an underfill
- A minimum of five (5) years' experience in municipal engineering either within a municipality or with a consulting firm
- A minimum of two (2) years' experience in project management
- Knowledge and experience with MS Office Software
- Ability to clearly communicate to a diverse group of stakeholders through both oral presentations and through report writing.
- Team player who is willing to support their teams' projects and share their knowledge and experience.
- Knowledge of AutoCAD, GIS software, water modelling software, and sanitary sewer modelling software would be an asset.
- Knowledge and understanding of municipal engineering practices and standards
- Current Driver's Abstract with no more than 6 demerits

MyRewards@COL

- Competitive salary
- LAPP pension
- Comprehensive health, dental and wellness benefits, including a generous healthcare spending account
- Professional development opportunities
- Starting at 3 weeks' vacation per year
- Flexible work arrangements, including a hybrid work environment and participation in an attractive Earned Day Off program (every 2nd week)
- Annual City of Leduc recreation pass, including access to free drop-in programs

Successful candidate must be willing to provide a current Criminal Record Check at own expense.

If this sounds like you, please apply through our website at www.leduc.ca/careers

Competition closes at **11:59 PM (MT) on March 24, 2024**. This competition may be used to fill future vacancies at the same or lower classification level. Due to the high volume of resumes received, we are not able to respond to individual phone calls. We thank all applicants for their interest; however, only those selected for interviews will be selected.