



The Township of Oro-Medonte requires an **INTERMEDIATE PLANNER**

The Township of Oro-Medonte is a rural jewel located in the County of Simcoe less than one hour north of Toronto, nestled between the cities of Barrie and Orillia, with direct access to Highways 11, 12 and 400. With a population of 23,000, Oro-Medonte offers the largest geographic area in the County of Simcoe, covering a land mass of 61,000 hectares, stretching from the westerly border with Barrie, the southerly border with Lake Simcoe, the easterly border with Orillia and Severn Township, and the northerly border shared with Tay and Severn Townships.

Oro-Medonte is home to the Lake Simcoe Regional Airport; one of the newest and best positioned regional airport facilities in Canada, that is fully serviced by the Canada Border Service Agency and maintains a Commercial Port-Of-Entry status. Several established commercial businesses are located in Oro-Medonte, with the industrial sector continuing to grow. Complementing the industrial sector are service, specialty, and tourism related businesses, including two popular alpine ski areas (Horseshoe Resort and Mount St. Louis Moonstone) and Hardwood Ski and Bike, a well-known nordic ski, mountain biking, and hiking area. Township Council and staff are committed to sustainable, well-planned development, resulting in Oro-Medonte being a vibrant community for local residents and visitors.

The Township is currently seeking an experienced professional, with the knowledge, skills and abilities to fill the full-time role of Intermediate Planner. Reporting to the Senior Planner the Intermediate Planner shall provide a high level of customer service, advice and interpretation as it relates to the Official Plan and Zoning By-Law and the processing of planning applications. The Intermediate Planner also acts as the Deputy Secretary-Treasurer providing administrative and technical support for the Development Services Committee.

The successful candidate must have knowledge of planning acquired through an Honours University Degree in Urban Planning or related discipline and hold full membership in the Canadian Institute of Planners and the Ontario Professional Planners Institute(s). In addition, knowledge of Municipal by-laws and related Federal and Provincial Legislation and a minimum of 3 years Municipal planning experience is required. The position requires demonstrated attention to detail, strong analytical skills, and knowledge of computer software applications including GIS and AutoCAD are essential. The position requires the successful candidate to utilize excellent interpersonal, public relations, communication, presentation, record keeping, problem solving skills, project/time management to effectively meet multiple deadlines. These skills combined with the requirement to ensure a high level of confidentiality, integrity, and professionalism, along with exceptional customer service skills at all times is required.

The successful candidate must be able to provide a Criminal Reference Check satisfactory to the Township.

This bargaining unit position offers a salary commensurate with experience and education (2024 Salary range \$39.06 to \$46.93), plus a competitive and attractive benefit package. Individuals having these qualifications are encouraged to **submit a resume and letter of application by 12:00 noon, Tuesday March 12, 2024, via the link below.** *We thank all applicants; however, only those considered for an interview will be contacted.*

[Apply Now!](#)

The Township of Oro-Medonte is committed to an inclusive, barrier-free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Township of Oro-Medonte Human Resources Department if you require any accommodations to ensure that you can participate fully and equally during the recruitment and selection process. We thank all applicants; however, only those considered for an interview will be contacted. Personal information is collected pursuant to The Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of the candidate selection. Questions about this collection should be directed to The Director, Human Resources.