Township of Langley

Job Title:	Cloud Solutions Lead
Competition Number:	24-U035
Employment Type:	Regular Full-Time
Pay Rate:	$54.44 - $64.47 per hour (five steps, 2024 rates), plus benefits
Hours of Work:	Monday to Friday, 8:30am – 4:30pm (based on 35 hours per week)
Competition Opening Date:	February 15, 2024
Competition Internal Closing Date:	February 26, 2024
Competition External Closing Date:	February 28, 2024

Job Overview

The Township of Langley is currently recruiting for a regular full-time Cloud Solutions Lead to join our team of professionals in the Information Technology Division. Reporting to the Manager, IT Applications in this unionized position, you will perform specialized and complex technical work in leading the overall design, deployment, and optimization of the Township's information technologies in the Microsoft 365 cloud-based environment. You will act as a lead for complex projects involving the implementation of new technologies and solutions related to cloud services, and plan, assign, and review the work of departmental staff tasked on projects, including but not limited to Office 365, SharePoint Online, OneDrive, Teams, Power Platform, and Purview.

Responsibilities

- Lead design, deployment and optimization of Microsoft 365 solutions
- Conduct audits, identify process improvements for efficiency, and collaborate on data security and regulatory compliance with senior IT staff
- Lead technology projects for Microsoft 365 services, manage vendor relationships and schedules and coordinate between clients and vendors, ensuring quality and deadlines are met
- Analyze client department needs, recommend technical solutions, and redesign cloud systems or integration of third-party tools
- Set work priorities, collect and analyze data ensuring documents are current and documents meet alternative business processes and functional requirements
- Create and update technical documents including solution design, system configuration and implementation details
- Generate reports, deliver presentations on project progress and ensure users receive training on new systems and standardized procedures
- Performs related duties as required

Qualifications

- Bachelor's degree in computer sciences or a related field, including or supplemented by the completion of courses related to the work, such as Microsoft 365 certifications at the advanced level, plus considerable related experience in an integrated information technologies environment; or an equivalent combination of training and experience
- Thorough knowledge of enterprise application architecture and design of cloud-based technologies applicable to the work performed
- Thorough knowledge of problem definition and analysis related to business processes and systems planning
- Considerable knowledge of departmental policies and procedures
- Ability to establish and maintain effective working relationships with a variety of internal contacts and to provide advice, information, and assistance on matters related to the work
- Ability to communicate effectively orally and in writing and to present proposals in non-technical language and maintain a variety of records, data and reports
- Ability to perform assigned duties under minimum supervision

Apply Now

Visit tol.ca/careers to apply for this exciting career opportunity in a growing community. The Township of Langley is an equal opportunity employer.

We appreciate all applications; however, only short-listed candidates will be contacted for an interview.