



# PERMANENT FULL-TIME VICTIM SERVICES WORKER

(Competition 24-24)

## Position Overview

The City of Nanaimo is seeking a permanent full-time Victim Services Worker. Under the direction of the Manager, Police Support Services and under the Operations NCO, the incumbent assists the Senior Victim Services Worker to provide support to crime and trauma victims and witnesses, provide administrative requirements for the Victim Services Program and coordinate with other community and social agencies.

The incumbent works within an environment of complete confidentiality and must be capable of exercising considerable discretion when responding to inquiries by the public, outside agencies, other RCMP detachments/units, Federal and Provincial Agencies, the legal community and media within the limits prescribed by legislation, policy and established procedure.

## Qualifications

Applicants must have a certificate in social services or related discipline from an accredited educational institution and a minimum of 2 years' experience in victim services in a police environment. An equivalent combination of education and experience may be considered.

Attainment and maintenance of RCMP Reliability/Security Clearance and a valid Class 5 BC Driver's Licence are mandatory.

## Additional Information

This is a unionized position. \$38.71 per hour - after Probation (Jan 2024 Rate), based on a 35 hour work week. Hours of work will be between 7:00 a.m. to 7:00 p.m., Monday through Saturday. The wage level for this position is subject to confirmation under a union/management jointly negotiated job evaluation plan.

Verification of education credentials may be required for shortlisted applicants.

To apply for this opportunity, please submit a resume and cover letter (.docx or PDF file format) to [employment.opportunities@nanaimo.ca](mailto:employment.opportunities@nanaimo.ca) referencing the specific competition 24-24 by the application deadline.

For detailed information on this position and for more information on our community, please visit our website at <https://www.nanaimo.ca>.

The City of Nanaimo is an inclusive employer that values diversity and invites applications from all qualified individuals who are legally entitled to work in Canada. We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted. If shortlisted for the role and need an accommodation within the hiring process, we would be pleased to discuss how best to accommodate your needs.

# Discover What's Possible

The City of Nanaimo is a growing, livable urban centre that still maintains its historic charm. Situated between the mountains and the ocean on the east coast of Vancouver Island, Nanaimo is a short ferry trip away from Metro Vancouver, and a 90 minute drive from Victoria. Nanaimo is home to Vancouver Island University and is rich in parks, recreational, cultural and social amenities.

We offer a diverse team environment, competitive wages and a comprehensive benefit plan for permanent employees as well as social and wellness activities. Depending on the position, we also offer flexible work opportunities, alternative work schedules and remote work programs.

### Posting Date

Thursday, February 8, 2024

### Application Deadline

Friday, March 1, 2024  
4:30 p.m.

### Contact Information

Human Resources  
City of Nanaimo  
2<sup>nd</sup> Floor, 455 Wallace Street  
Nanaimo, BC V9R 5J6  
Phone: (250) 755-4406

