

BUSINESS ANALYST - FINANCE

Long Term Auxiliary (Up to 18 Months)

***Naturally, Campbell River** – Located on Vancouver Island, surrounded by the ocean and majestic mountains, the City of Campbell River offers a rare combination of a welcoming small-town feel with large-city amenities. From summer markets and street events to an active arts and culture community to year-round, world-class recreational opportunities, the Campbell River lifestyle is unparalleled. We are a 45-minute drive from the winter and summer activities of Mount Washington, and just minutes from more than 100 km of all levels of mountain biking and hiking trails, plus easy access to the ocean, rivers and lakes for sports fishing, kayaking, paddle boarding and whale watching.*

The role – Reporting to the City’s Financial Services Manager, the Business Analyst (Finance) will be responsible for a full range of activities related to the City’s implementation of Unit 4 ERP, with a focus on financial and accounting processes.

The Business Analyst (Finance) will be an integral member of the City’s implementation team. This position will work closely with and will take direction from the City’s Project Manager in addition to the City’s Financial Services Manager. The Business Analyst (Finance) will be a critical team member who will be responsible for analyzing existing City finance practices and making recommendations on how software could be leveraged to modernize City processes. This position will also assist in the planning, testing, and reporting of software solutions implemented, and will ensure that reporting meets requirements within the Community Charter and Public Sector Accounting Standards. The proactive and strategic thinking Business Analyst (Finance) has a proven track record in building relationships and managing projects to ensure desired outcomes are achieved.

Our ideal candidate will have:

- Recognized Professional Accounting Designation (CPA).
- Five (5) years of progressive and diversified accounting experience including exposure to financial reporting, budgeting, payroll, and accounts payable and receivable processes within the last ten (10) years.
- Two (2) years of supervisory experience in an accounting environment within the last five (5) years.
- Municipal or public sector accounting experience preferred.
- Experience with Tempest and Vadim software programs for municipalities preferred.
- Experience with project management preferred.

The rate of pay for this long-term auxiliary (up to 18 months) CUPE bargaining unit position is **\$43.66 per hour**, based on a 35-hour work week, and includes a comprehensive benefits package. Workplace flexibility is important to the City of Campbell River - ask about our Flexible Work Options program available to full-time employees.

For information on this exciting opportunity and to view a detailed job description that lists all the duties and necessary qualifications for this position, please visit www.campbellriver.ca/employment.

This posting closes on Wednesday February 29th, 2024.

Please send your resume with covering letter, quoting **Competition EXT-24-008** to:



Email: careers@campbellriver.ca

Human Resources Department
City of Campbell River
301 St. Ann’s Road
Campbell River, BC V9W 4C7

We thank all applicants, however, only those selected for interviews will be contacted.