



The Corporation of the City Of Brantford Community Strategies & Family Supports

requires

Community Resource Navigator (Contract) Job ID #1939

Situated on the picturesque Grand River, the City of Brantford is a rapidly growing community of over 100,000 residents, located in the heart of Southern Ontario with direct access to Hwy. 403 and is in close proximity to the GTHA, Waterloo and Niagara regions. As a single-tier municipality, Brantford is responsible for the full spectrum of municipal service areas. We invite you to join our #TeamBrantford corporate culture with many progressive initiatives, including our Work from Home arrangement. The City is committed to the professional development of our staff and invite you to come, grow with us!

As part of the Community Strategies and Family Supports Department, the Community Resource Navigator will be an integral part of the Community Resource Navigator Program, helping individuals and families to access community resources including health care, employment services, housing options, child care and other needed supports.

This is an in-person/on-site position, based out of the Ontario Works Office in Brantford.

Duties include but are not limited to:

- Participate as a team member on the Community Resource Navigation Team
- Provides navigation services to Ontario Works clients, who may include individuals living with complex needs such as mental illness, addiction, and/or experiencing homelessness
- Support successful referrals to service providers in the community as necessary
- Support clients to identify and attend appointments, assessments, and programs to support employment and well-being goals
- Collaborates with internal and external partners and staff to ensure the effective and efficient delivery and training related to designated services
- Seeks out resources and partnerships that will benefit underserved and/or marginalized families
- Other duties as assigned

QUALIFICATIONS

- Candidate must possess a minimum one (1) year post-secondary diploma/certificate in Community or Social Services or a related field.
- Minimum one (1) year of relevant experience working with at risk and/or marginalized communities, including complex social issues such as poverty, mental illness, addiction, housing issues/homelessness, illiteracy, health issues, and concurrent disorders.
- Familiarity with municipal policies and procedures, as well as local community agencies and service providers, is considered an asset
- Working knowledge of pertinent provincial and federal legislation and guidelines related to mental health, income support programs, employment and training such as Housing Services Act, the Residential Tenancies Act, Child Welfare Act, social assistance legislation (ex. Ontario Works and ODSP), Municipal Freedom of Information and Protection of Privacy Act considered an asset
- Ability to travel to other locations in the community, as needed
- Satisfactory Police Check Vulnerable Sector required as a condition of employment

WAGE/SALARY RANGE: \$29.10 to \$30.74 per hour (35 hours per week) plus benefits.

To apply on-line, please visit the City of Brantford website at <https://careers.brantford.ca/> and click on **Current Opportunities**.

Closing date for applications: **Thursday, February 29, 2024, at 4:30 p.m.**

Information gathered relative to this position will only be used for candidate selection.

We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted.

Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.