



The Corporation of the City Of Brantford Finance

requires

Finance Analyst Job ID #2013

Situated on the picturesque Grand River, the City of Brantford is a rapidly growing community of over 100,000 residents, located in the heart of Southern Ontario with direct access to Hwy. 403 and is in close proximity to the GTHA, Waterloo and Niagara regions. As a single-tier municipality, Brantford is responsible for the full spectrum of municipal service areas. We invite you to join our #TeamBrantford corporate culture with many progressive initiatives, including our Work from Home arrangement. The City is committed to the professional development of our staff and invite you to come, grow with us!

Reporting to the Senior Financial Analyst and assisting the Manager of Financial Analysis, the Financial Analyst will use exceptional analytical capabilities and attention to detail to provide financial planning, budgetary, management reporting and analytical support to client departments. This position assists City departments with financial matters as their initial point of contact with the Finance Department. Other duties include but are not limited to; provide guidance to departmental staff and management on budgetary processes and variance reporting; assist in the ongoing implementation, training, and support of financial applications; year-end preparation of working papers; develop and update procedures and policies; and other department projects.

QUALIFICATIONS

- Successful completion of a four (4) year post-secondary degree with an emphasis in accounting, business and/or finance or equivalent.
- A minimum of four (4) years' work experience in a related field.
- Previous experience to learn and apply accounting theories and concepts and on the job experience to work through the annual cycle and become familiar with the functions of the municipality
- Currently enrolled in a recognized professional accounting designation (CPA) program at an intermediate or senior level is required
- Knowledge of Microsoft Office Software is essential
- Must be available to work overtime during peak periods
- Must be highly motivated and creative
- High customer service orientation, excellent organization and communication skills and the ability to work well independently and also as part of a team are required
- Consultative and collaborative approach to working with clients and cross functional teams

WAGE/SALARY RANGE: \$38.09 to \$42.32 per hour (35 hours per week) plus benefits.

To apply on-line, please visit the City of Brantford website at <https://careers.brantford.ca/> and click on **Current Opportunities**.

Closing date for applications: **Thursday, March 7, 2024, at 4:30 p.m.**

Information gathered relative to this position will only be used for candidate selection.

We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted. Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.