



Environmental Project Manager, Engineering & Environment

Permanent, Full-Time – 35 hours per week

\$86,850.40 - \$108,563.00 / annum

At the City of Leduc, our mission is People. Building. Community. We offer a collaborative and dynamic workplace where our values of Teamwork, Service, Respect, and Leadership guide our team's work to support community wellbeing and connection, making Leduc a place where people want to live, work and play.

Come work with us!

- **Are you an Environmental professional who embraces a dynamic, collaborative atmosphere?**
- **Are you a strategic thinker who loves to contribute to advancing environmental initiatives?**
- **Do you have a passion for public service and making a positive difference in a community?**

What is the opportunity?

The Environmental Project Manager, Engineering & Environment reports directly to the Manager, Environment. This position is based out the Leduc Operations Building and is responsible for implementing environmental initiatives from the City of Leduc's Environmental plan. Currently, amongst a diverse set of actions, one of the primary areas of focus is the implementation of organics collection at multifamily developments and being the administrative representative on the Leduc Environmental Advisory Board (LEAB).

Are you the leader we're looking for?

Whether you're providing strategic advice to leadership, peers or working collaboratively with community stakeholders to achieve corporate and council strategic priorities, you maintain high standards of integrity, innovation, and planning. Your co-workers and stakeholders describe you as a trusted leader who exemplifies collaboration, customer service and strategic thinking.

What will you do?

- Provide leadership, mentorship, and guidance to the Environment team within Engineering & Environment.
- Undertake environmental initiatives, including multifamily organics collection rollout with community stakeholders and starting to plan for industrial/commercial implementation.
- Engage as the primary liaison with the Leduc Environmental Advisory Board. LEAB meets in the evening on the second Tuesday of every month.
- Oversee and plan for the development, implementation, evaluation and marketing of future environmental initiatives as specified in the draft 2024 environmental plan.
- Participate in and help plan Environmental events like Arbor Day, Business Expo, Recycling Roundup, etc.

- Work with the communications team on the Pesticide Education Campaign in 2024
- Manage consultants responsible for testing and reporting on two legacy contaminated sites.

What do you need to succeed?

You are an ideal candidate if you have the following:

- Minimum technical Engineering or Environmental Diploma from a recognized technical institution or a Bachelor of Science or Engineering Degree.
- Minimum of five (5) years' experience in environmental, project management, consulting or municipal experience.
- Knowledge of municipal operations and environmental legislation would be considered an asset.
- Passion for advancing environmental initiatives.
- Proven results orientation and ability to collaborate and engage others to achieve common goals
- An ability to provide coaching, mentoring and technical guidance to internal and external stakeholders.
- Ability to clearly communicate to a diverse group of stakeholders through both oral presentations and through report writing.
- Team player who is willing to support their teams' projects and share their knowledge and experience.
- Current Driver's Abstract with no more than 6 demerits.

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- Competitive salary
- LAPP pension
- Comprehensive health, dental and wellness benefits, including a generous healthcare spending account
- Professional development opportunities
- Starting at 3 weeks' vacation per year
- Flexible work arrangements, including a hybrid work environment and participation in an attractive Earned Day Off program (every 2nd week)
- Annual City of Leduc recreation pass, including access to free drop-in programs

Successful candidate must be willing to provide a current Criminal Record Check at own expense.

If this sounds like you, please apply through our website at www.leduc.ca/careers

Competition closes at **11:59 PM (MT) on March 7, 2024**. This competition may be used to fill future vacancies at the same or lower classification level. Due to the high volume of resumes received, we are not able to respond to individual phone calls. We thank all applicants for their interest; however, only those selected for interviews will be selected.