

Careers

Asset Management Coordinator (2 positions)



Passionate about managing the City's Infrastructure Assets?

We are looking for an Asset Management Coordinator to join our Capital Budget and Asset Management team. The successful candidate will join the Corporate Asset Management Systems team supporting Cityworks. The role will be responsible for the ongoing operation of the system, including reporting, developing KPI's, and coordinating activities to ensure that corporate infrastructure assets are maintained to optimize life cycle costs and minimize risks, while meeting established service levels.

Qualifications

The successful candidate will have an Asset Management, Geographic Information Systems (GIS) or Computer Science Diploma (or related field) in addition to 3 to 4 years' experience coordinating asset management activities, preferably within a municipal setting. With excellent project management, communication, and customer service skills, the role assists the City's Operations teams by successfully supporting and maintaining the City's asset management program, protocols and policies.

Help create Kelowna as a *City of the Future*. Our diverse and dynamic team strives to innovate to make things better, work as one team, serve proudly and lead responsibly. Live, work and play in one of Canada's fastest growing cities. Kelowna boasts miles of lake access, public areas and outdoor recreation opportunities, a vibrant downtown and cultural scene, healthy and connected neighbourhoods, and a world-renowned College and University. You're only a quick link to the world via the Kelowna International Airport.

Grow your career in an organization that supports employee work-life balance and career and professional development. This is a CUPE bargaining unit position with an hourly rate starting at \$42.57 per hour plus employer-paid comprehensive benefits, an earned day off program, paid vacation and one of Canada's top pension plans.

For further information or to apply, please check our website at www.kelowna.ca/careers

Applications must be received by end of day **March 5, 2024**.

Applicants not contacted within three weeks of the closing date are thanked for their interest