

# BUILD A CITY. BUILD A FUTURE.



## SENIOR BUSINESS ANALYST (Business Analyst 3)

*As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation. City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward. **Build a City. Build a Future** at the City of Surrey.*

### SCOPE

Are you an experienced Business Analyst who is looking to join a reputable, national award-winning employer? Are you looking to make a meaningful contribution and lend your expertise and help shape business transformation? We are seeking a highly skilled Senior Business Analyst (Business Analyst 3) to lead our people change management efforts in upgrading AMANDA, the platform the City uses to manage land development applications and related permits. A pivotal project aimed at enhancing our capabilities and services.

In this role, your primary focus will be to serve as the bridge between various stakeholders across our organization. Your knowledge in organizational change management will be invaluable in driving the successful adoption of the AMANDA 7 Upgrade. Your contributions will not only shape our business but also contribute to our continued success.

### EMPLOYMENT STATUS

Union – CUPE Local 102 – Project (1 Year)

### RESPONSIBILITIES

As member of the Business Transformation Team, you will:

- Define business scope and objectives through research, fact-finding and a thorough understanding of applicable business and industry requirements.
- Lead and create clear and well-crafted requirements as well as develop complex, integrated process models to support understanding of the business problem or opportunity in question.
- Work with business units to analyze & design potential solutions, communicate proposed recommendations, obtain consensus from all stakeholders, and assist with resolving conflict, so the common goal can be achieved by everyone.
- Champion change and support effective communication with relevant stakeholders at all levels.

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You are a Business Analyst who:

- Values relationships and helps strengthen the bond with partners with a high degree of trust, teamwork and mutual respect.
- Brings an in-depth knowledge of business analyst best practices, requirements elicitation & analysis, stakeholder assessments, as well as process modeling techniques that help enhance business operations and service delivery.
- Has impeccable communication and facilitation skills and are able to ensure the right message is understood by all parties involved.
- Supports and promotes change to help shape business transformation.
- Is a senior-level professional and leader who takes action in challenging situations and helps engage and enable others for success.
- Is a result driven person who performs at a high level to achieve desired outcomes and aligns contributions to improve business performance.
- Is an excellent problem solver and is able to consider situations from multiple perspectives and beyond conventional thinking.
- Has a demonstrated record and commitment to professional development and treats new challenges as opportunities to grow.

## QUALIFICATIONS

Candidates under consideration will possess the following qualifications:

- Degree in a related field from a recognized institution plus four (4) years of related work experience or an acceptable equivalent combination of training and experience.

Assets include:

- CBAP certification.
- Experience within the public sector.
- Experience working with continuous improvement methodologies.
- Experience working with Agile Principles.

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## OTHER INFORMATION

Pay Steps	Hourly Rate
Step 1	\$55.86
Step 2 (6 months)	\$58.40
Step 3 (18 months)	\$60.82
Step 4 (30 months)	\$63.35

This position involves completion of a Police Information Check.

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