



City of Melfort

Invites applications for the position of
City Treasurer

Are you an experienced and passionate financial professional who wants to make a difference in your community? If so, you might be the perfect fit for the City of Melfort as the City Treasurer. As the head of the Finance Division, you will lead with professionalism and enthusiasm and ensure the City's financial well-being.

The Position:

As the City Treasurer, you will be responsible for the City's statutory financial duties and provide strategic fiscal support to the City of Melfort. In addition, you will provide professional services to management and employees of the City of Melfort and oversee financial reporting, budgeting, accounting system software, Payroll, and property and liability insurance.

The ideal candidate will have:

The ideal candidate has a degree or diploma in Accounting, Public Administration or Business Administration from a University or College with five years of relevant experience, including supervisory experience in a unionized workforce. You have extensive knowledge of accounting, auditing, fund accounting, assessment, and budgeting principles and procedures, focusing on how they apply to local government. You are a strong leader and communicator who can advise others on financial matters and motivate their team to succeed.

As a leader, you have a strategic mindset, care about service, understand political complexities and nuances, build partnerships, and create enthusiasm for change. You embody the City of Melfort's values: Enthusiasm, Belonging, and Passion.

Salary: \$77,237 - \$96,546

Please submit resume by January 29, 2024, to:

Adam Homes, City Manager
City of Melfort
202 Burrows Avenue West
Box 2230, Melfort, SK S0E 1A0
Ph: 306-752-5911
employment@melfort.ca