



BUILD A CITY. BUILD A FUTURE.



Financial Application Analyst (Functional Application Analyst 2)

As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation.

*City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward.
Build a City. Build a Future at the City of Surrey*

Scope

As a motivated professional and under general supervision, you will be an expert for all Financial Application system functionalities and work to ensure that they meet the business needs of all end users of the City's Financial Management System. You will work within a complex multi-site organization providing guidance, support, efficiencies, and training in relation to the systems and efficient business processes. Communication skills are critical to understand, interpret and explain technical issues that impact business operations.

Employment Status

Union - CUPE Local 402 – Regular Full Time.

Responsibilities

As a Functional Application Analyst 2, you will:

- Work closely in a team environment to support, respond, investigate, prioritize, and resolve integrated administrative, technical, or operating problems within the functional end user base using standard methodologies and procedures.
- Act as a liaison with IT for system issues raised by the functional users that require IT involvement.
- Manage the resolution of issues; provide ongoing support and training to end users through training programs, one on one consultation, systems, or procedural advice.

In addition, you may work with end users to gather requirements and develop reports and templates to assist with their accounting and business process needs. The successful candidate will also assist in supporting or covering as a back up for the other Functional Application Analysts within the team.

As the successful candidate, you will:

- Have a solid understanding of financial business processes, as well as being detail oriented and having a technical aptitude.
- Possess excellent planning, organizing, and estimating skills alongside the ability to work in a strategic and proactive manner.
- Have the ability to think logically and analytically in a problem-solving environment and have effective presentation skills.

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Qualifications

- Bachelor's degree from a recognized post-secondary institution with at least 3 years of directly related and relevant experience, OR
- Business diploma from a recognized post-secondary institution with at least 5 years of directly related and relevant experience.
- Education to include post-secondary accounting or business finance related courses, at a minimum.
- Experience working with financial applications and working in a municipal setting are preferred.
- Knowledge or experience with the financial application software Unit4 ERP along with strong knowledge of Microsoft Excel and SQL are beneficial.

Other Information

Steps	Hourly Rate
Step 1	\$47.52
Step 2 (6 Months)	\$49.52
Step 3 (18 Months)	\$51.52
Step 4 (30 Months)	\$53.84

Apply

If you are interested in this opportunity, please apply at <https://www.surrey.ca/about-surrey/jobs-careers> to Job ID 5649

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