

Capital Projects Supervisor (Permanent, Full-Time) - 1216

Close Date

January 7, 2024

At the City of Kamloops, we believe in progressive and barrier-free recruitment for everybody every day. This means employment opportunities for all in a safe, inclusive and diverse workplace. We know our city is stronger when we hire qualified individuals from different backgrounds with diverse experiences, cultures and perspectives.

We are focused on creating the highest levels of service excellence, based on an organization-wide community culture that celebrates our employees who make it all happen. We are known as Canada's Tournament Capital and are famous for our hospitality and community spirit, traits that make us a leader! Recreation, sports, arts and culture, health care, social activities, volunteerism, and affordable housing all meld to form a unique blend of big-city amenities with small-town ambience. This is Kamloops!

Let's make Kamloops shine! Join our team today.

Position Overview

The City of Kamloops has an exciting opportunity available for a permanent, full-time Capital Projects Supervisor to join the Civic Operations team! As a Capital Projects Supervisor you will play a key role in leading and delivering high-impact projects. You will be responsible for overseeing project planning, execution, and completion, ensuring that projects are delivered on time, within scope, and within budget. The successful candidate will possess strong leadership skills, excellent communication abilities, and a proven track record of successful project management.

This position's salary is \$106,782.00 annually. The City also offers a comprehensive benefit package including generous vacation and an Earned Days Off program. Along with these benefits, the City provides access to fitness facilities, various instructed programs, and community volunteer/engagement opportunities.

We are known as Canada's Tournament Capital and are famous for our hospitality and community spirit, traits that make us a leader! Recreation, sports, arts and culture, health care, social activities, volunteerism, and affordable housing all meld to form a unique blend of big-city amenities with small-town ambience. This is Kamloops!

The successful candidate must have the following qualifications:

1. Registered Professional Engineer or Registered Engineering Technologist.
2. A degree or diploma in Civil Engineering or Civil Engineering Technology from a recognized university.
3. Minimum three years' experience in design construction inspection and project management.
4. Previous supervisory experience, specifically of staff engaged in the construction of diverse capital projects.
5. Demonstrated experience writing detailed reports and performing financial/statistical analysis and cost estimates.
6. Working theoretical and practical knowledge of the construction industry and maintenance of all above and below-ground works typically encountered in a municipality.
7. Working knowledge of project management and civil engineering principles and practices as applied to the planning, design, construction and maintenance of municipal infrastructure.
8. Knowledge of applicable legislation, including WCB regulations, and the Builders Lien Act.
9. Knowledge of CCDC and MMCD Construction Contracts.
10. Strong organizational (both written and oral) communication and public relations skills.
11. Valid Class 5 BC Driver's License.

Hours & Days of Work

Monday – Friday: 8:00 AM - 4:00 PM

Hours per Week

37.5

For new hires, and for those working in designated positions of trust, including those working directly with vulnerable persons, no formal offer of employment will be made until an applicant completes a police information check. A comprehensive benefits package is included with this position. This is an exempt management position.

Please note if you need assistance or have individual needs or requirements throughout the application process, contact the Human Resources Department by telephone, email hr@kamloops.ca or in person at 6-510 Lorne Street so we can better support you.

External job postings are open to everyone. We are an equal opportunity employer and thank all applicants for their interest. Please be sure to review the application requirements of each job you apply for. Only those selected to participate in the recruitment process will be contacted.

Applications are accepted online at kamloops.ca/careers.