

Revenue Supervisor (Permanent, Full-Time) - 1196

Close Date

December 22, 2023

Position Overview

The City of Kamloops is seeking a strong financial professional for the role of Revenue Supervisor. This is a key position in the Financial Services division of our organization. This role supports the City in overseeing and improving all processes involved in receipt of funds including utility payments, the tracking and reporting of grants, receivables, and more. This role will also work closely with the leader of Taxation services in improving customer experience involving payment locations and options throughout the City organization. This role is expected work with all levels of leadership and provide solutions while maintaining the compliant nature of finance and the legislative requirements. If you are looking for a rewarding opportunity to provide a positive impact on the beautiful City of Kamloops, where we work and play, this may be the ideal role for you!

The successful candidate must have the following qualifications:

1. Post-secondary Degree in Business Administration (or equivalent).
2. Recognized professional accounting designation (CPA) and membership in a recognized accounting association.
3. Excellent knowledge and experience of Public Sector Accounting and Reporting Standards as well as financial accounting theory and internal controls.
4. 3-5 years of progressive management experience, preferably in large organizations.
5. Experience with large financial systems.
6. Extensive knowledge of standard office personal computer software.
7. Strong and demonstrated leadership skills.
8. Excellent interpersonal and communication skills with a demonstrated ability to deal with both external and internal people in a professional manner.
9. Proven ability to communicate complex financial information in a concise and clear manner to varied audiences.

For new hires, and for those working in designated positions of trust, including those working directly with vulnerable persons, no formal offer of employment will be made until an applicant completes a police information check.

The annual salary for this position is \$96,603.00 for 2023 and \$102,057.15 for 2024. The City offers a comprehensive benefit package including generous vacation and an Earned Days Off program. Along with these benefits, the City provides access to fitness facilities, various instructed programs, and community volunteer/engagement opportunities. This is an exempt position.

Hours & Days of Work

Monday - Friday 8:00 AM - 4:00 PM

Hours per Week

37.5

Career Opportunity



Canada's Tournament Capital

Please note if you need assistance or have individual needs or requirements throughout the application process, contact the Human Resources Department by email hr@kamloops.ca or in person at 6-510 Lorne Street so we can better support you.

We are an equal opportunity employer and thank all applicants for their interest. Please be sure to review the application requirements for each job you apply. Only those selected to participate in the recruitment process will be contacted.

Applications are accepted online at kamloops.ca/careers.