



PEACE RIVER
REGIONAL DISTRICT

Join the PRRD Team!

Come work with the Peace River Regional District team in the mighty Peace Region of northeastern BC – world renowned for our friendly people, spectacular outdoor recreation and linkages to the Yukon and Alaska.

The Peace River Regional District includes four electoral areas and seven member municipalities, with a total population of approximately 60,000, covering a vast 120,000 square kilometer area.

Posting Date

Date July 14, 2023

Application Deadline

Open until filled

Application Information

Visit prrd.bc.ca/employment to view the **job description** for a full list of qualifications and to find out the status of this posting and other employment opportunities with the PRRD.

Apply in confidence by providing a cover letter noting the position being applied for, a resume, and three supervisory references to:

Peace River Regional District

Human Resources

hrprrd@prrd.bc.ca

P. 250-784-1167

F. 250-784-3220

Human Resources Manager

Full Time, Permanent Position

Exempt Position

Position Overview

Reporting to the Chief administrative Officer, the Human Resources Manager is responsible for the overall administration of the Human Resources and Labour relations functions of the PRRD. You are the Champion for innovative HR initiatives and strategies. The responsibilities of the position include providing direction to management, in the application and interpreting the Collective Agreement and Labour Relations Policies. The HR Manager will perform the functions of recruitment and retention, learning and development, labour and employee relations to meet the needs of employees, managers and strategic needs of the PRRD.

Qualifications

The ideal candidate will have:

- Minimum five (5) years of progressively responsible human resources professional experience in recruitment, job evaluation, labour relations and collective agreements in a unionized environment.
- CPHR designation
- Professional Human Resources designation
- Proficient with Word, Excel, PowerPoint and Outlook

Additional Information

The hours of work are Monday to Friday, from 8:30 am – 4:30 pm, with one hour for lunch.

This exempt position offers a competitive salary, benefits package and an excellent team. If you are interested in this challenging and rewarding career opportunity and want to be a leader amongst our professionals in this bountiful and opportunity filled area, consider making the Peace Country your community and the Peace River Regional District your team!

We thank all candidates for their interest, however, only those selected for interviews will be contacted.

www.prrd.bc.ca

 Peace River Regional
District Official Page | Facebook

diverse. vast. abundant.