



MOUNTAINS OF OPPORTUNITY

# CRANBROOK

## JOB POSTING

### **POSITION**      **Development Construction Technologist**

<b>POSTING #</b> 23-49	<b>POSTING TYPE</b> External	<b>POSITION TYPE</b> Full-time	<b>HOURS OF WORK</b> 35-hour work week, as per schedule
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**DEPARTMENT**    **Engineering and Development Services**

**HOURLY RATE**    \$42.4053 to \$46.2603 per hour, Pay Grade 15 – Schedule “A” Inside Employees

### **POSITION SUMMARY**

Reporting to the Manager of Engineering, the Development Construction Technologist is responsible for administration and oversight of construction works on City Lands by the private development industry, ensuring that quality construction work is achieved to standard in compliance with City bylaw requirements and good engineering practices.

### **ESSENTIAL QUALIFICATIONS**

#### **EDUCATION**

- Diploma in Civil Engineering Technology from an accredited institution

#### **LICENSES / CERTIFICATES**

- Valid Class Five (5) Driver's License
- Applied Science Technologist (AScT) designation

#### **EXPERIENCE**

- Three (3) years' experience of field construction inspection in the areas of asphalt, concrete, road works, sewer and storm systems.

#### **SPECIFIC SKILLS**

- Proficient in computer use, including modelling software, spreadsheets, and word processing, etc.
- Proficient in estimating, measuring and recording quantities of materials.
- Proficient in daily recording of construction activities in clear and concise manner.
- Proficient in survey layout.
- Knowledge of Provincial/Federal regulations and guidelines affecting municipal construction activities.
- Must have the ability to read and interpret engineering drawings, tender documents and specifications and conduct field survey layout work.
- Excellent verbal and written communication skills.
- Demonstrated ability to exercise considerable tact, courtesy and diplomacy in dealing with members of the public, other agencies and staff.
- Excellent organizational and time management skills.

## **SPECIAL REQUIREMENTS**

- High degree of initiative and sound judgement.
- Demonstrated ability to work with minimal supervision.
- Demonstrated ability to perform all of the duties outlined in a safe manner following established City policies and procedures; WorkSafeBC
- Possess working knowledge of City of Cranbrook Contract and Specifications for Municipal Services, MMCD standards, and general municipal engineering construction practices and procedures.
- This position is privy to sensitive developer and consultant information; confidentiality is required.

**CLOSING DATE**      **8/29/2023, 4:00pm (MT)**

Interested applicants are requested to submit a covering letter and resume to:

**Human Resources  
City of Cranbrook  
40 – 10th Avenue South, Cranbrook, BC V1C 2M8**

**E-mail:** [human.resources@cranbrook.ca](mailto:human.resources@cranbrook.ca) (Submissions in Word or .pdf format only)

*We express our appreciation to all applicants for their interest in this position, however only candidates selected for an interview will be contacted.*

***This position is covered under the Collective Agreement between the City of Cranbrook and C.U.P.E. Local 2090 – Cranbrook Inside/Outside Workers.***

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## **The City of Cranbrook**

The City of Cranbrook is in the southeast corner of British Columbia amongst the majestic Rockies and Purcell mountains, near Alberta and the Canada/USA border. With a population of approximately 20,000, Cranbrook is the largest community in the East Kootenay. Known as the “Basecamp of the Kootenays”, Cranbrook provides an inviting lifestyle in a beautiful setting that has made our City a welcoming and growing place in which to live, work and play.

## **Diversity, Equity, and Inclusion**

This Policy provides the foundation for Diversity, Equity, and Inclusion (“DEI”) at the City of Cranbrook to ensure a safe, respectful, and inclusive community and workplace. The City of Cranbrook will work towards becoming a community that supports and fosters a diversity of perspectives and provides equal opportunities for its residents. The aim is for the City to provide programs and services that meet the diverse needs of the community. The City of Cranbrook is equally committed to an inclusive workplace that welcomes, respects, and values a diverse workforce that reflects the qualities and differences of the broader population it serves.

Policy No. 50-15