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where people  
want to be

**Position Title:** Financial Analyst

**Position Status:** Full-Time Regular

**Department:** Financial Services

**Employee Group:** Teamsters Local 31

**Location:** 4515 Central Boulevard, Burnaby

**Salary Range/ Wage Rate:** PG 27 \$3,352.40 - \$3,960.68bi-weekly

**Our Financial Services Department is seeking a Financial Analyst who will liaise with, advise and assist client departments on financial procedures, policies and processes while also ensuring compliance with corporate and financial policies, procedures and legislation as well as deliver analysis on any financial information and reports as required.**

**Applying your skills, you will direct or assist with the preparation and compilation of a variety of financial information and reports and also recommend and develop or recommend new procedures, accounting structures, processes and reports to meet client requirements.**

**You are: An energetic and driven accounting professional who is a strategic thinker and team player who is analytical, solution-focused and a great communicator who can work collaboratively with and engage your clients and other stakeholders in the delivery of optimum results.**

**This role:**

- Liaises with, advises and assists client departments on financial control procedures and policies, business issues and processes; ensures compliance with corporate and financial policies, procedures and legislation; as required, assists in or conducts special studies, prepares ad hoc reports, and designs and presents workshops on financial matters.
- Analyzes, summarizes and prepares a variety of financial information such as operating and capital budgets, long-range plans, financial reports, statements, returns, and year-end working papers; determines clients' debt requirements for capital budgets; coordinates deadlines for budget submissions; monitors and analyzes accounts for accuracy and reliability and reports variances in revenue and capital budgets; detects, analyzes and reports on problems of a financial reporting nature and expedites remedial action; initiates follow-up procedures as required.
- Recommends and develops new systems, procedures, accounting structures and reporting schedules to improve reporting and control processes, safeguard assets, and meet clients' needs; evaluates and reports to a superior on the impact of policy or procedure changes; identifies internal control problems and recommends solutions in conjunction with internal audit group.

- Performs related work as required.

**To be successful, you have:**

- Professional degree in accounting (CPA) and considerable experience in budget analysis and financial control work or fund accounting, or an equivalent combination of training and experience.
- Thorough knowledge of the rules, regulations, procedures and by-laws applicable to client departments and corporate entities.
- Thorough knowledge of public sector budget principles and practices, including program budgeting concepts and applications.
- Thorough knowledge of accounting principles and practices, including modern reporting and cost control procedures.
- Sound knowledge of the organization and functions of the various MVRD departments.
- Some knowledge of computerized data processing systems.
- Ability to analyze and interpret various financial, budget, accounting and cost control information and data and to develop logical solutions to problems related to financial and business processes, budget variance and financial reporting.
- Ability to prepare a variety of financial reports related to the work performed.
- Ability to assist in developing, organizing, maintaining and improving a comprehensive budget and cost control program.
- Ability to deal tactfully with all levels of staff and to establish and maintain effective working relationships with others.
- Ability to work with minimal supervision on specific projects.
- Registration in a professional accounting society (CPA).

**Our Vision:**

Metro Vancouver embraces collaboration and innovation in providing sustainable regional services that contribute to a livable and resilient region and a healthy natural environment for current and future generations.

We are committed to diversity, equity and inclusion and being representative of the region we serve. We invite all qualified candidates to apply including Indigenous People, visible minorities, immigrants, 2SLGBTQI+, all genders and persons with disabilities. Accommodations will be provided upon request during the selection process.

*Please follow this link <https://metrovancover.org/about-us/careers> to our Careers page where you can submit your application by August 15, 2023.*