

DEPARTMENT:	Parks and Recreation	STATUS:	Auxiliary
NO. OF POSITIONS:	One	UNION:	CUPE, Local 387
HOURS OF WORK:	*Minimum of one 4 hour shift on Thursdays between 7:30 am to 2:30 pm	SALARY:	\$21.66 to \$25.35 per hour (2021 rates) + 12% in lieu of benefits and vacation

Under the direct supervision of the Food Service Coordinators, you will assist in the preparation of a variety of daily pre-set food menu items for the Parks & Recreation food services, as well as in the preparation for catering services. Duties will include: food preparation; assisting in the preparation of pre-set menu items such as sandwiches and salads; preparing and setting up a variety of deli trays (ie. fruit, veggies, and cheese) for catering services; receiving payment using Square-Up register POS system; general dining area and kitchen cleaning including, but not limited to, washing dishes, cleaning of preparation and service counters and kitchen equipment and utensils; and replenishing stock.

Requirements include:

- Completion of Grade 12 (or equivalent) plus a minimum of 1 year of food preparation experience in a cafeteria or restaurant setting; or an equivalent combination of training and experience.
- Good knowledge of the methods, practices, materials, procedures and equipment used in a cafeteria.
- Ability to:
 - Maintain effective working relationships with supervisors, staff and customers and able to provide excellence customer service.
 - Prepare hot breakfasts, sandwiches, and salads.
 - Follow simple recipes.
 - Bake pastries.
 - Follow written and verbal instructions.
 - Work independently and show initiative.
 - Organize and prioritize the work.
 - Operate kitchen equipment relating to work.
 - Supervise and direct volunteers.
 - Cash-out at the end of the day.
 - Stand for long periods of the workday and be able to bend, reach and lift items up to 10lbs.
 - Perform other duties as assigned.
- Have a valid Food Safe Certificate, Level 1.

* Minimum of one 4 hour shift on Thursdays. However, you must be available to work a variety of shifts including days, evenings, and weekends.

Apply online with your **cover letter and resume in one document**, explaining why the hours of work are suitable in your situation, at www.newwestcity.ca/employment , by Aug 14, 2023.

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.

New Westminster is on the unceded and unsurrendered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land. We are learning and building relationships with the people whose lands we are on.

We thank all applicants for their interest and advise that only those selected for an interview will be contacted. This position is only open to those legally entitled to work in Canada.