

The opportunity

Leduc County is looking for an experienced and highly motivated Peace Officer to join our team. Reporting to the Director – Enforcement Services, this exciting opportunity enforces municipal bylaws and provincial statutes to protect county interests and contribute to the safe transportation of people and goods. As a member of the Enforcement Services team, the peace officer contributes to the achievement of the department’s operational deliverables.

About us

We support the employee experience and are dedicated to providing and maintaining a healthy work-life balance and environment for our employees.

Leduc County’s mission is to lead the way for people and business to thrive. Our vision is to create a caring and growing community at the centre of industry and agriculture. Leduc County’s operations are guided through our values of:

- *Accountability* – we look after the best interests of Leduc County citizens.
- *Integrity* – we follow through on our commitments.
- *Passion* – we believe in the good that local government can provide and will carry out our roles in a way that shows the importance of local government.
- *Responsiveness* – we act quickly to provide local programs, services, facilities and amenities that our citizens require.

About you

You are a team and relationship builder who promotes a safe, collaborative and professional work environment. You are committed to continuous improvement, customer service, innovation and supporting Leduc County’s vision of growing a vibrant and spirited community.

You are motivated by your desire and responsibility to help protect, serve, and keep Leduc County a safe place to live and work. You have thorough knowledge and comply with the Alberta Public Security Peace Officers Program and meet all legislative requirements.

Your communication skills shine through when you are educating and enforcing bylaws and attending any provincial court proceedings. You pride yourself on your organizational skills, detailed notetaking, and your ability to provide clear, concise reports.

If you excel working under pressure, and if forward-thinking, problem-solving, strategic planning and quick adaptability to change is second nature to you, keep reading because we want to hear from you!

What you will do

- Conducts proactive enforcement and public safety activities while responding to public complaints in compliance with:
 - The requirements of the Alberta Public Security Peace Officer Program, legislative requirements.
 - Service standards defined in Leduc County's [Community Peace Officer Performance Plan](#).
- Assists departments with any enforcement issues.
- Attends and represents Leduc County in court proceedings, as required.
- Participates in public awareness campaigns and maintains positive public relations.
- Collaborates and participates in joint operations with various regional partners.
- Adheres to guidelines as set out in Leduc County's policies and administrative directives.
- Accountable for working in compliance with the *Alberta Occupational Health and Safety Act*, Regulation and Code and participation in the Health, Safety and Wellness Program.
- Performs related duties as required.

What you need to succeed

Must-have

- A certificate or diploma in a recognized law enforcement program.
- Three (3) years of law enforcement experience, including experience enforcing the *Traffic Safety Act*.
- Be eligible for and maintain Peace Officer appointment in Alberta.
- A Class 5 Alberta Driver's license.
- Certification or be able to obtain Emergency Vehicle Operations certification.

Nice to have

Training and experience in commercial vehicle weights and dimensions, small vessel operations and off-highway vehicle operations are assets. A combination of education and experience may be considered.

What's in it for you

Our leadership team values your voice, input and is committed to your growth and success. We are committed to be our best and hire the best!

We offer a competitive annual salary between \$73,290 - \$91,612, municipal pension plan, three-weeks vacation allocation, and an employer-paid comprehensive benefits package.

The opportunity is permanent full-time and is working shiftwork that will provide 7 days a week coverage in the County. The office is located at 101-1101 5 St. Nisku, AB.

How to apply

Applications must be submitted on our website at careers.leduc-county.com to be considered. This opportunity will remain open until a suitable candidate is found.

We thank all applicants, however only those to move to the next step in the recruitment process will be contacted.

