



BUILD A CITY. BUILD A FUTURE.



ENGINEERING PLAN REVIEWER (ENGINEERING TECHNOLOGIST)

As one of the fastest growing cities in Canada, the City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation. City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward.

SCOPE

We are looking to add **Engineering Technologists (Plan Reviewers)** to our team of passionate, knowledgeable, and innovative engineering professionals. The successful candidates will play a key role in reviewing the on-site servicing designs for a variety of projects to confirm compliance with the City's Engineering requirements. If you are interested in a career that offers challenge and opportunities, we encourage you to keep reading.

This is an intermediate technical and administrative position within the Land Development Division of the Engineering Department. The successful candidates will perform moderately complex technical work to review on-site servicing designs and process and issue related Permits for Commercial, Mixed-use, Industrial, Institutional, and Multi-family residential projects. This position offers an exciting opportunity to work on a variety of small to large projects, in collaboration with both internal staff and external organizations.

RESPONSIBILITIES

- Review on-site servicing designs, prepared by the applicant's Engineer, to confirm compliance with Engineering requirements.
- Process and issue necessary Permits to support construction of on-site works. Types of Permits routinely issued include the Shoring and Hoarding Permit, Service Connection Permit, Driveway Access Permit, and Road Use Permit.
- Review and respond to enquiries from Developers and Contractors who are looking to build in Surrey.
- Coordinate and liaise with internal staff from the Building, Operations and Land Development divisions.

QUALIFICATIONS

- Completion of a two-year diploma in a related field of Engineering Technology relevant to the position. **OR**
- Completion of a one-year certificate in a related field of Engineering Technology supplemented with relevant work experience with a demonstrated record of technical knowledge, skills and ability or an equivalent combination of related training and experience.
- Applicants must possess a valid Class 5 BC Driver's License.
- Exceptional organizational and time/project-management skills which will aid you in reviewing and responding to multiple applications.
- Excellent communication, interpersonal, and customer service skills working within a team-based environment.
- Practical thinker with the ability to efficiently resolve technical and administrative issues.

This Posting Closes on August 16, 2023

INTEGRITY • SERVICE • TEAMWORK • INNOVATION • COMMUNITY

Help us build a world-class city. We are hiring talented innovators seeking meaningful work to drive our city - and their careers - forward.
Apply online at www.surrey.ca/careers

