

Cultural Services and Events Manager (Permanent, Full-Time) - 1094

Close Date

August 20, 2023

At the City of Kamloops, we believe in progressive and barrier-free recruitment for everybody every day. This means employment opportunities for all in a safe, inclusive and diverse workplace. We know our city is stronger when we hire qualified individuals from different backgrounds with diverse experiences, cultures and perspectives.

We are focused on creating the highest levels of service excellence, based on an organization-wide community culture that celebrates our employees who make it all happen. We are known as Canada's Tournament Capital and are famous for our hospitality and community spirit, traits that make us a leader! Recreation, sports, arts and culture, health care, social activities, volunteerism, and affordable housing all meld to form a unique blend of big-city amenities with small-town ambience. This is Kamloops!

Let's make Kamloops shine! Join our team today.

Position Overview

The City of Kamloops is grateful to be located on the traditional lands of Tk'emlups te Secwepemc, and is committed to the calls to action from the Truth and Reconciliation Commission. The City is engaged on a new vision and has developed a Cultural Strategic Plan, with a goal to bring it forward for adoption in 2023. The Cultural Services and Events Manager will have a unique leadership opportunity in one of the fastest growing cities in Western Canada, that is enriched by a diverse, vibrant, professional, and emerging cultural sector.

This position has a starting salary of \$114,621.00 annually, with a performance-based progression through a step-based system. The City also offers a comprehensive benefit package including generous vacation and an Earned Days Off program. Along with these benefits, the City provides access to fitness facilities, various instructed programs, and community volunteer/engagement opportunities. If this sounds like a career that interests you, apply today!

The successful candidate must have the following qualifications:

1. Completion of a University degree in Fine Arts or Arts Administration or a related discipline.
2. Minimum of 5 years of progressively responsible management experience in municipal arts administration.
3. Strong demonstrated communication skills, including presentation and public speaking.
4. Proven ability to work effectively, cooperatively and respectfully with staff, business members and community partners.
5. Strong organizational skills.
6. Excellent public relations skills.
7. Valid BC class 5 driver's license or equivalent.

For new hires, and for those working in designated positions of trust, including those working directly with vulnerable persons, no formal offer of employment will be made until an applicant completes a police information check. A comprehensive benefits package is included with this position. This is an exempt Management position.

Hours & Days of Work

Monday - Friday

8:00 AM - 4:00 PM (summer)

8:30 AM - 4:30 PM (winter)

Hours per Week

37.5

Please note if you need assistance or have individual needs or requirements throughout the application process, contact the Human Resources Department by telephone, email hr@kamloops.ca or in person at 6-510 Lorne Street so we can better support you.

External job postings are open to everyone. We are an equal opportunity employer and thank all applicants for their interest. Please be sure to review the application requirements of each job you apply for. Only those selected to participate in the recruitment process will be contacted.

Applications are accepted online at kamloops.ca/careers.