

**Town of Caledon**

***make a difference***



**Job Title: Fleet Service Technician Lead Hand**  
**Closing Date: August 13, 2023, 11:59pm**

The Town of Caledon is a dynamic municipality that successfully balances urban, rural and agricultural communities. Our energetic staff are guided by our core values that create an environment for continuous improvement and customer service excellence.

In addition to offering exciting career opportunities, the Town also provides a competitive and comprehensive total rewards package. Come see how you can ***make a difference***.

### **The Opportunity**

Reporting directly to the Supervisor, Fleet, this role is responsible for coordinating the Technicians and assigning the maintenance and repair work for fleet services staff, and for performing routine and major repairs on any or equipment serviced by the Town. You will perform the following duties, including but not limited to:

- Oversee and lead major repairs and preventative maintenance for equipment in the fleet services of the Town of Caledon
- Assist vehicle and equipment preventative maintenance and inspection programs and policy procedures to provincial specifications
- Coordinate work assignments using a Work Order management system
- Assist with inventory control
- Stay current with mechanical qualifications and complete training as required by the Town
- Conduct vehicle and equipment maintenance while on-call, and as required

### **The Ideal Candidate**

We are seeking an experienced professional with completion of Grade 12 or GED. The successful candidate would be a 310T Truck & Coach Journeyman Technician through Skilled Trades Ontario. 310S would be considered an asset. Our ideal candidate has five years of experience as a technician. Some administration and inventory control experience would be an asset. The candidate must also hold a DZ licence with no more than 3 demerit points as well as daily access to a vehicle. (AZ would be an asset)

The ideal candidate will have demonstrated mechanical abilities. We are seeking an individual with superior organizational skills.



6311 Old Church Road  
Caledon, ON L7C 1J6  
[www.caledon.ca](http://www.caledon.ca)

T. 905.584.2272 | 1.888.225.3366 | F. 905.584.4542

The successful candidate for Fleet Service Technician Lead Hand will be required to work a flexible schedule, including after hours (as required).

This position offers a wage rate of \$39.86/hour plus a competitive benefit package.

*Satisfactory passing of a criminal record check, and proof of qualifications will be required of any successful candidate(s) for this position.*

*The Town is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The Town is an equal opportunity employer that is committed to an inclusive and barrier-free workplace. If your application requires accommodation, please contact People Services at (905) 584-2272 Ext. 4738.*

### **How To Apply**

To learn more about employment with the Town of Caledon and to apply for this exciting and challenging opportunity, visit: [www.caledon.ca/careers](http://www.caledon.ca/careers)

If needed and upon request, this document can be made available in an alternative format.



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