



# BUILD A CITY. BUILD A FUTURE.

## Recreation Supervisor – Community Services Assistant 5

*As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation.*

*City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward. **Build a City. Build a Future** at the City of Surrey*

### SCOPE

The City of Surrey's Recreation Services Division aims to build healthy communities where all people are active and engaged for life. As part of that commitment, we're looking for a full time Recreation Supervisor - Community Services Assistant 5 to help build engagement, health and wellness with Surrey's residents.

### EMPLOYMENT STATUS

Union - CUPE Local 402 - Regular Full-Time

### RESPONSIBILITIES

The Recreation Supervisor - Community Services Assistant 5 is responsible for planning, scheduling, and implementing fitness related programs and events for residents of Surrey. Duties include but are not limited to:

- Assisting with hiring and training of staff for a variety of fitness programs.
- Supervise, support and schedule fitness instructors, personal trainers and weight room attendants.
- Providing customer service and handling questions, customer needs, concerns, and complaints
- Plan and organize fitness related programs and services based on community demand and need.
- Develop and maintain strong collaborative relationships with local community members, organizations, and City staff.
- Support the marketing and promotion of programs and services.
- Assist with other administrative and practical tasks when necessary.

### QUALIFICATIONS

We're looking for an enthusiastic individual with a passion for and experience working with community. Our ideal candidate is a person who is flexible and able to thrive in a dynamic, fast-paced environment.

You will have:

- Graduated from a recognized university or college level program plus 2 years progressively responsible experience in recreation, including supervision, or an equivalent acceptable combination of training and experience.
- Emergency First Aid and CPR certificate (or acceptable equivalent).
- Valid BC Driver's License with safe driving history.
- Eligibility to register with BCRPA in relevant specialty or an acceptable equivalent
- Consent to disclosure of Criminal Record Information

### APPLY

If you are interested in this opportunity, please apply at <https://www.surrey.ca/about-surrey/jobs-careers> to Job ID 5335.