



# BUILD A CITY. BUILD A FUTURE.



## Community Services Assistant 1 – Summer Day Camp Junior Leader - Museum of Surrey

*As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation.*

*City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward.*

***Build a City. Build a Future at the City of Surrey***

### Scope

This is entry-level community service work, we are looking for two enthusiastic and energetic individuals to spend the summer helping the Museum of Surrey with summer days camps and public programs.

### Employment Status

Union - CUPE Local 402 – Temporary Grant

### Responsibilities

- Assists in the implementation and delivery of a wide range of high quality programs and services, including but not limited to summer day camps, special events, public programs, and outreach.
- Prepare, and deliver Museum Day camps for children 3-10 years.
- Maintains the program area and equipment safe, clean and hazard-free at all times.
- Assist to distribute promotional material for the Museum's Fall school programs.
- Assist with researching crafts, games, and activities for future programming.
- Assist to acquire program supplies.
- Performs other job related duties as required.

### Qualifications

- Completion of Grade 10 supplemented by some relevant experience in community service work or an equivalent acceptable combination of training and experience.
- Experience working with children and the public.
- Courses in Education, Museum Studies, History, Anthropology, or Archaeology are an asset.
- Emergency First Aid Certificate and CPR Certificate, Occupational First Aid Level One Certificate OR acceptable equivalent.
- High Five Certification or an acceptable equivalent (if working with children ages 6-12).
- This position is contingent on Federal Government Grant funding by the Canada Summer Jobs program. Successful candidates must meet the criteria set forth by the grant program, including:
  - Between 15 and 30 years of age at the start of employment.

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Apply online at [www.surrey.ca/careers](http://www.surrey.ca/careers)





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- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment.
  - Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.
- \*\* International students are not eligible participants.

Applicants under consideration will be required to consent to a Police Information Check/Vulnerable Sector Check.

## Apply

If you are interested in this opportunity, please apply at <https://www.surrey.ca/about-surrey/jobs-careers> to Job ID.

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