

<b>DEPARTMENT:</b>	<b>Parks &amp; Recreation</b>	<b>STATUS:</b>	<b>Auxiliary</b>
<b>NO. OF POSITIONS:</b>	<b>10+</b>	<b>UNION:</b>	<b>CUPE, Local 387</b>
<b>HOURS OF WORK:</b>	<b>10-40 hours per week*</b>	<b>SALARY:</b>	<b>\$24.29 to \$26.32 per hour + 12% in lieu of all benefits (2021 rate)</b>

The City of New Westminster has auxiliary positions available for Summer Day Camp Program Leaders as well as recreation based programs for children's outdoor and indoor recreational programs. Programs, including day camps, will be located outdoors in the picnic shelters at Hume Park, Queen's Park and Ryall Park; as well as indoors at Queensborough, Centennial Community Centre, Herbert Spencer Elementary and Fraser River Middle School. Candidates considered for these roles must have the ability to prepare and implement lesson plans, develop outdoor activities, be adaptable to changing outdoor conditions, changes to safety measures, work free from a supervisor, be self-motivated and take initiative opportunities for children aged 3-12 years, provide supervision and leadership to their program group, and work independently in a team instructor environment with limited supervision.

**Successful applicants will possess the following:**

- Current Emergency First Aid and CPR C Certificate.
- Exceptional communication and customer service skills.
- Experience working with children in a day camp environment.
- Experience working with children requiring support needs in a day camp environment.
- Full availability for the months of July and August.
- Successfully pass and maintain a clear Police Information Check including Vulnerable Sector Check

**Desired assets:**

- 1-year minimum summer day camp program leadership experience is preferred.
- Certifications related to program development and implementation.
- Experience supervising children at off site locations.
- Experience working with children with a variety of support needs.
- Outdoor recreational experience.
- Courses in recreation or a related field, supplemented by experience in children's programming.
- Course work specifically focused on working with children that require additional support needs.

**Duties include:**

- Provide outdoor and indoor program leadership to children in a safe, positive and fun manner.
- Plan, lead and implement age appropriate outdoor recreation programs for children.
- Liaise with parents and members of the community.

**Note: Applicants must be available for interviews Thursday April 27<sup>th</sup> from 4 – 8pm and available for training on Sunday May 28<sup>th</sup> (time to be determined).**

\* Shifts will occur between 8:30am – 4:30pm, Mondays – Fridays in July and August and range between 2-8 hours in length

**Apply online with your resume and cover letter in one document at [www.newwestcity.ca/employment](http://www.newwestcity.ca/employment) by April 14, 2023.**

*To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.*

*New Westminster is on the unceded and unsurrendered land of the Halq'eméylem-speaking peoples.  
It is acknowledged by the City that colonialism has made invisible their histories and connections to the land.  
We are learning and building relationships with the people whose lands we are on.*

*We thank all applicants for their interest and advise that only those selected for an interview will be contacted.  
This position is only open to those legally entitled to work in Canada.*