



A Natural Attraction

Job Posting

The City of Quinte West invites applications for the following full-time position:

Area Planner **Planning and Development Services Department**

Purpose and Scope:

The Area Planner is accountable for the implementation of the development control functions within a geographic area or on an assigned project basis under the direction of the Manager of Planning Services and in their absence, the Director of Planning and Development Services. This position also assists with the development of long range land use policy matters as required from time to time.

Education and Experience:

The successful candidate must have a four (4) year Undergraduate Planning Degree from a University recognized by the Ontario Professional Planners Institute (OPPI) along with membership in, or eligible for membership in OPPI or a four (4) year undergraduate planning related degree with full membership in OPPI. Comprehensive knowledge, education/ training and experience in one or more of the major responsibility areas is required.

This position requires progressive and comprehensive knowledge of municipal land use planning in Ontario including subdivision control, site plan control, official plans, zoning by-laws, minor variances, consents and other aspects of municipal planning. The ideal candidate will have excellent organizational, project management, and communication skills with the ability to negotiate and mediate is essential to the role. The incumbent must have strong computer skills, with a commitment to understanding and meeting customer/community needs.

A minimum of five (5) years of relevant professional planning experience is required with three (3) years direct experience in a municipal environment is preferred. The incumbent will have experience in policy formulation, development review. A valid Ontario Driver's Licence with a clean driver's abstract is required for the position.

Remuneration: 2022 C.U.P.E. Salary Grid Band 11 - \$42.58/hr - \$44.34/hr

Qualified applicants are invited to apply [online](#) with their resumes. They may also visit the City of Quinte West website at www.quintewest.ca for more information. This job will remain posted until the position is filled.

We thank all applicants for their interest and advise that only those candidates selected for an interview will be contacted. Personal information is collected under the authority of the

Municipal Freedom of Information and Protection of Privacy Act and is used to determine eligibility for potential employment.

In accordance with the Accessibility for Ontarians with Disabilities Act, the City of Quinte West is pleased to accommodate individual needs of applicants with disabilities within the recruitment process. Please call 613-392-2841 x1106 or email hr@quintewest.ca if you require an accommodation to ensure your participation in the recruitment and selection process.