



Job Search

Community Centres Maintenance Worker (Temporary, Full-Time): CLOSES: Sunday December 11, 2022

75 Caso Crossing, St Thomas, ON N5P 3V7, Canada • 80 Wilson Avenue, 80 Wilson Avenue, St. Thomas, Ontario, Canada Req #642

Date Posted: December 2, 2022



The Corporation of the City of St. Thomas -

Parks, Recreation and Property Management Department
has an opening for the following position:

COMMUNITY CENTRES MAINTENANCE WORKER (Temporary, Full-Time)

Job Posting #642-12-22

POSITION SUMMARY:

This CUPE 35 union position, under the general direction of the Supervisor of Recreation Facilities, the Community Centre Maintenance Worker is involved in a diverse range of job activities including: ice maintenance, refrigeration plant operations, record keeping, ice resurfacers operations, general building and pool repair/maintenance, special event set up and take down, and custodial duties.

MAJOR TASKS:

Perform all required ice maintenance including ice resurfacing as per schedule and performing minimum bi-weekly ice depth measurements and required ice maintenance in accordance with departmental procedures and best practices.

Perform and document daily/hourly readings and service requirements of refrigeration plant(s). Includes cleaning of strainers, lubrication and general maintenance of associated refrigeration equipment components.

Maintain and monitor domestic hot water and heating cooling ventilation equipment (HVAC).

Communicate and maintain proper ice conditions and facility standards for ice and facility user groups.

Assist in the timely preparation, installation and removal of all ice surfaces. in accordance with departmental procedures and best practices.

Record and maintain accurate records of test and related equipment performance in appropriate log books.

Responsible to carry out all daily, weekly and monthly housekeeping/facility maintenance requirements in accordance with prescribed departmental standards and procedures while ensuring accurate documentation is maintained in log books (daily maintenance binder and caretaker logs).

Provides direction and guidance to part-time and casual staff ensuring assigned duties are performed and completed in accordance with prescribed departmental standards and procedures.

Interacts and provides customer service to facility patrons and internal partners.

Required to work at either Community Centre or other assigned Parks and Recreational Facilities.

This position must take responsibility for personal health and safety insofar as he or she is able under the Occupational Health and Safety Act and its Regulations. A worker must:

- a. Work in compliance with the provisions of the Act, the regulations and City policies.
- b. **Must use or wear the equipment, protective devices or clothing that the City requires to be used or worn**
- c. Report to his or her supervisor the absence of or defect in any equipment or protective device of which the worker is aware and which may endanger himself, herself or another worker
- d. Report to his or her supervisor any contravention of the Act, the regulations or the existence of any hazard of which he or she knows.

This position shall not:

- a. Remove or make ineffective any protective device required by regulations or by the City, without providing an adequate temporary protective device and when the need for removing or making ineffective the protective device has ceased, the protective device shall be replaced immediately
- b. Use or operate any equipment, machine, device or thing or work in a manner that may endanger himself, herself or any other worker
- c. Engage in any prank, contest, feat of strength, unnecessary running or rough and boisterous conduct.

All other duties assigned.

QUALIFICATIONS:

Minimum Secondary School Graduation Diploma and experience in building and/or mechanical maintenance experience. Must possess a Basic Refrigeration Certificate and have a minimum of 1-year direct experience in an arena/recreation facility with a refrigeration plant. Certified Pool Operator, Safe Ice Resurfacers Operator certificate and experience in the use of hand and power tools are considered an asset. Must have a valid class "G" Ontario Driver's License, current First Aid, CPR, and Defibrillator certifications. Must have the physical capability to carry out the essential duties of the position. When employee obtains a certified ice technician certificate they shall be paid as per Community Centre Maintenance Worker II.

CONDITIONS OF EMPLOYMENT:

Applicants must be able to work shifts as required including evenings, weekends, and holidays and must be available for 24 hour on call duty on a rotational basis. Regular hours of work are between 8:00 am and 12:00 midnight, seven (7) days a week, for a maximum of forty (40) hours per week. Required to work outside.

Remuneration: \$30.28 per hour (2023 rate).

Applications must be received no later than Sunday December 11, 2022 at 11:59 p.m.

HOW TO APPLY:

Go to www.stthomas.ca – Employment, Employment Opportunities.

Go to Posting Title.

Click the 'Apply Now' button. You will need to create a Login.

Please **IMPORT** and **UPLOAD** your **COVER LETTER AND RESUME** individually (i.e. pdf, word).

ENSURE YOU HAVE ATTACHED ALL YOUR DOCUMENTS PRIOR TO SUBMITTING YOUR APPLICATION.

Note: You will be required to answer Qualification questions during the application process.

When your application has been successfully received through Dayforce, you will receive an email from notify@dayforce.com stating "Congratulations, your application has been successfully submitted."

All prospective employees, volunteers and students will be required to provide an acceptable "Criminal Record Search" as a condition of employment and prior to commencing employment.

Although we appreciate all applications received, only those selected for an interview will be contacted.

Personal information for this position is collected under the authority of the Municipal Act, R.S.O. 2001, as amended.

The City of St. Thomas is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. If you require accommodation to apply or if selected to participate in an assessment process, you must provide your accommodation needs in advance. Questions may be directed to the Human Resources Department at 519-631-1680 ext. 4146.

Other details

Pay Type Hourly

Apply Now