




# Career Opportunities

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## Parks Technician - Penticton, BC

 Parks    \$ 35.10-39.02 per hour     Hourly     Full-time Permanent     CUPE

 *Competitive wages, benefit and pension package. Opportunities for career development and professional advancement, including financial support for professional development. A diverse, inclusive and supportive workplace. Wellness incentives, Earned Time Off Program, flexible work environments, and Federal & BC statutory holidays.*

Penticton is a vibrant, innovative, healthy waterfront city focused on sustainability, community, and economic opportunity. At the City of Penticton, our goal is to serve our residents, businesses, and visitors through good governance, partnership, and the delivery of effective and community-focused services. The City of Penticton is looking to fill the position of **Parks Technician** in our **Parks Department**.

The Parks branch of Public Works is responsible for the development, operation, and maintenance of the parks, beaches, sports fields, trails, and cemeteries within our community. Under the general direction of the **Parks Planning and Capital Projects Coordinator**, the **Parks Technician** helps plan and coordinate capital/operational projects, update GIS data and provide technical support to the Parks Department. This position works closely with Engineering, Operation staff and external consultants to support daily operational activities and implement various park initiatives. This position will involve year-round outside work.

### Key Responsibilities:

- Administer park projects, construction and maintenance contracts relating to Parks improvements and development.
- Assist with implementing the recommended actions of the Parks-related Master & Management Plans and other Parks Department initiatives.
- Monitor, maintain and update all Parks department asset management data, mapping, apps and digital records.
- Perform skilled drafting tasks, and preparation of specifications using AutoCAD/Civil3D and helps prepare procurement documents for various related maintenance or construction projects.
- Cartographic production, data compilation/editing/creation, geodatabase design and creation, GIS analysis, geoprocessing, georeferencing, data conversion and metadata implementation.
- Edit, revise, update and correct existing ArcMap and Esri digital maps using Esri/ArcGIS software (ArcMap, ArcSDE, ArcGIS Pro, ArcGIS Online, ArcGIS Enterprise & ArcGIS Collector). Maintain quality control and inspect final compositions to ensure completeness and accuracy.
- Research new methods, services, materials and equipment to improve the operation, prepares cost estimates, and recommend materials/equipment purchases.
- Respond to enquiries from staff, contractors, various user groups and the public. Maintains courteous and positive public relations with co-workers, customers, community representatives and contractors.
- Direct, assist and provide technical support to staff engaged in technical aspects of Parks operations.
- Write detailed analytical reports and proposals as required.
- Perform related work as required.

This role is a great fit for someone who enjoys working with diverse clientele, solving problems related to environmental change and city growth, and can withstand multiple deadlines and priorities.

### Required Knowledge, Abilities & Skills:

- Considerable knowledge of best practices and trends in urban planning, landscape design and sustainability.
- Demonstrable experience using AutoCAD/Civil3D and ArcGIS/Esri Suite (specification drawings, data integration, developing geodatabases and schemas, managing, and maintaining geospatial datasets).
- Ability to manage several projects at one time in a fast-paced environment and participate effectively in a creative team setting and problem-solve in groups.
- Excellent verbal and written communication skills as well as presentation skills using Microsoft Office Products (Teams, Planner, Word, Excel, PowerPoint, and Outlook).
- Ability to occasionally lift or carry objects of up to 25lbs in all weather conditions.
- Excellent computer/technology skills and aptitude.

### Preferred Education, Training & Experience:

- Completion of a diploma or post-secondary degree with a specialization in Geography, GIS, Landscape Architecture, Urban Planning, Environmental Studies or other recognized equivalent.
- Accredited courses in Geographic Information Systems or equivalent GIS experience is an asset.
- 1-2 years of work experience in landscape construction and/or maintenance in a municipal or equivalent environment, or related fields is an asset.
- A combination of related education and experience may be considered.
- Valid BC Drivers' License Class 5.

At the City of Penticton, we recognize that great talent and great ideas come from a variety of backgrounds. Tapping into the diversity of our community makes us all stronger and allows us to serve Penticton even better.

That's why we welcome all applicants to consider joining our team. We encourage Indigenous persons, people of colour, all genders and expressions, 2SLGBT2QIA+, persons living with disabilities, and others who reflect our ever-changing workplace to apply.

So, if your experience is close to what we're looking for, we would love a chance to talk about working with you. We welcome your cover letter and resume by **September 11, 2022.**

**Position type:** Full-time Permanent (40 hours per week)  
**Wage:** \$35.10 - \$39.02 per hour (Pay Grade 15, CUPE)  
**Benefits:** Attractive benefits, vacation and pension package

## Apply Now

*\* Fields Are Required*

**What is your full name?**

**How can we contact you?**

**I agree to PrevueAPS.ca's Applicant Information Use Policy.\***

Apply for this Position