



Position Title: Senior Permitting & Enforcement Officer

Position Status: Full-Time Regular

Department: Parks & Environment

Employee Group: Teamsters Local 31

Location: 4515 Central Boulevard, Burnaby

Salary Range/ Wage Rate: PG 27 \$3,114.60 - \$3,680.10 bi-weekly

Our Parks & Environment Department is seeking a Senior Permit & Enforcement Officer who will coordinate activities related to liquid waste and other regulatory bylaws; process complex liquid waste permits; process other environmental permits; and is interested in continually improving divisional business processes.

You are: a seasoned environmental regulatory compliance officer or specialist with experience in permitting and enforcement, tracking down unauthorized discharges, and inspecting facilities and leading investigations.

This role:

- Coordinates the activities related to permitting, enforcement and inspection work; develops for approval of senior staff, implements, monitors and ensures effectiveness of new or revised procedures such as evidence collection plans and enforcement strategies.
- Plans, assigns, supervises and checks the work of a small group of subordinates engaged in permitting, enforcement and inspection work.
- Reviews all permit and authorization drafts prepared by subordinates for technical content, completeness and conformance to department policies and procedures; participates in complex or sensitive meetings and/or site inspections; assists subordinates in resolving unusual or difficult problems; sets up and coordinates appropriate liaisons for technical committees established to resolve special and recurring problems; collects and presents evidence for criminal prosecutions; prepares draft orders for review of senior staff.
- Establishes and maintains liaison and effective working relationships with internal contacts such as planning and engineering departments, and with external contacts such as municipal building departments, to ensure a thorough and timely information exchange takes place.

- Provides administrative support to Sampling staff to ensure a representative cross-section of sources are sampled; may assist in assessing and developing alternate or new methods for test parameters.
- Prepares routine and non-routine reports related to pollution permitting and enforcement activities or to special projects, as assigned.
- Provides administrative assistance to a superior by identifying the need for and developing, implementing, overseeing and instructing subordinates in administrative office procedures, guidelines and methods and by writing replies to correspondence as delegated.
- Acts for a superior during absences such as vacation and sickness.
- Maintains awareness of current developments in the pollution control fields by reading related literature and attending seminars, conferences and meetings and performs non-routine special projects as assigned.
- Performs work of a Permitting and Enforcement Officer as workload of department requires.
- Performs other related duties as required.

To be successful, you have:

- Completion of a diploma from a recognized Institute of Technology with emphasis on chemistry and pollution control; considerable related experience as a Permitting and Enforcement Officer with the Regional District or an equivalent organization, OR an equivalent combination of training and experience.
- This class requires all of the Knowledges, Abilities and Skills of the Permitting and Enforcement Officer class. In addition, the Senior Permitting and Enforcement Officer requires:
- Thorough knowledge of established practices, policies and procedures and of subordinates' caseload problems and situations throughout the various assigned territories.
- Considerable knowledge of modern air pollution and sewer discharge control and prevention methods and equipment, and of solid waste management methods.
- Ability to coordinate activities related to permitting, inspection and enforcement work.
- Ability to develop, recommend and implement new or revised procedures related to the work, prepare draft orders for the review of senior staff, and present evidence in court.
- Ability to plan, assign, supervise and check the work of a small group of subordinates engaged in permitting, enforcement and inspection work.
- Ability to review documentation prepared by inspection staff and to provide technical expertise and guidance in the resolution of complex or difficult problems inclusive of performing sensitive site inspections and coordinating problem-solving technical committees.
- Ability to develop and maintain computerized files and procedures related to the work and to prepare routine and non-routine reports.

- Ability to establish and maintain effective working relationships with internal and external contacts.
- Ability to provide administrative support in establishing stack and sewer testing priorities, to maintain an awareness of current developments in pollution control fields, and to perform the work of a Permitting and Enforcement Officer as required.
- Ability to organize work and to carry projects and assignments to completion with a high degree of initiative.
- Membership or eligibility for membership as an Applied Science Technologist with the Applied Science Technologists and Technicians of B.C.
- Valid Driver's License for B.C.

A full class spec. T092 is available in Human Resources for review.

Our Vision:

Metro Vancouver embraces collaboration and innovation in providing sustainable regional services that contribute to a livable and resilient region and a healthy natural environment for current and future generations.

We are committed to diversity, equity and inclusion and being representative of the region we serve. We invite all qualified candidates to apply including Indigenous People, visible minorities, immigrants, LGBTQ2S+, all genders and persons with disabilities.

Metro Vancouver requires all new hires to be fully vaccinated against COVID-19 (subject to any exemptions and accommodations) and provide proof of vaccination upon hire. *Please follow this link <http://www.metrovancouver.org/about/careers/> to our Careers page where you can submit your application by September 15, 2022.*