



# Career Opportunities

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## Electric Utility Manager - Penticton, BC

**Electrical**     **To be determined**     **Full-time Permanent**     **Exempt**

**Attractive benefits, vacation and pension package**

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Penticton is a vibrant, innovative, healthy waterfront city focused on sustainability, community, and economic opportunity. At the City of Penticton, our goal is to serve our residents, businesses, and visitors through good governance, partnership, and the delivery of effective and community-focused services. The City of Penticton is looking to fill the full-time position of **Electric Utility Manager** on our **Infrastructure** team.

Reporting to the General Manager of Infrastructure, the **Electric Utility Manager** oversees the design, construction, maintenance, and operation of electrical infrastructure. The **Electric Utility Manager** works closely with FortisBC and departments at the City to ensure compliance and safety of Utility operations. The **Electric Utility Manager** is also responsible for leading a team of 17 professional and technical employees, providing power to nearly 20,000 customers. This key position is responsible for the day-to-day management of the Electric Utility Department. Specifically, the design and construction of all City of Penticton electrical infrastructure and the leadership of the department. The manager will ensure the proper application of the City and Department policies, procedures, tariffs, and technical design standards. They will also foster a positive, productive, and safe work environment for Electric Utility employees.

### Key Responsibilities:

- Day-to-day management of the Electrical Utility, including operating and maintaining electrical infrastructure including; power poles, overhead lines, switchgear, substation distribution equipment, transformers, underground cables, and metering equipment.
- Ensure adherence to tariffs and technical design standards.
- Assists the General Manager of Infrastructure with expert advice at the FortisBC rate hearings and other regulating body meetings and reports.
- Oversees street light and traffic control equipment and maintenance.
- Provide estimates for designs and work requested.
- Development and compliance with policies and procedures.
- Ensures the Utility meets all safety rules and regulations.
- Responsible for providing guidance to contractors, Fortis, and other departments.
- Preparation and management of annual budget(s).
- Public relations and communications regarding all facets of the Utility operations.
- Planning and directing short and long-term goals.

### Required Knowledge, Skills, and Abilities

- Knowledge of industry-standard safe working practices.
- Strong leadership skills, a high priority for safety, and display professional ethics.
- Effective organization and planning skills with Microsoft Office and Project and Enterprise Software Systems.
- Excellent interpersonal, team participation, and communication skills (verbal and written).
- The ability to exercise courtesy, tact, and diplomacy in the exchange of information with other City employees or members of the public.
- The ability to build and maintain strong relationships and satisfaction with City staff and customers, while ensuring quality, and conformance to requirements.

### Preferred Education, Training & Experience:

- Post-secondary degree in Electrical Engineering or a relevant discipline.
- 7-10 years of experience working with electrical utility distribution systems.
- Certification with the Association of Professional Engineers and Geoscientists of BC or the Applied Science Technologists and Technicians of BC would be considered an asset.
- Supervisory experience in a unionized environment.
- Valid Class 5 BC Driver's License.
- Ability to sign electrical drawings and act as the City's FSR (field safety rep).

This full-time exempt position offers attractive benefits, vacation, and pension package. Salary will be determined based on the successful applicant's qualifications and experience. We also recognize that great talent can come from a variety of backgrounds. So, if your experience is close to what we're looking for, we would love to hear from you. We welcome your cover letter and resume **July 4, 2022**.