



100 John West Way
Aurora, Ontario
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aurora.ca

Town of Aurora

Employment Opportunities

Corporate Services

Division of Human Resources

2023 Summer Camps Positions

The Town of Aurora is now searching for enthusiastic, dedicated and creative individuals to work in our exciting Camp Programs in the contact part time capacity through the summer months from June to August of 2023. You will gain valuable knowledge and experience, acquire leadership skills and have lots of fun!

Previous experience working with children is a mandatory qualification. Prior day camp experience is preferred. Working with campers with special needs and experience with behaviour management is a definite asset.

Camp Counsellor

\$15.50 to \$16.78 per hour, Reference ID #23-01

Under the guidance of a Camp Director, responsible for the delivery of day camp programs including assisting with program research, planning, instruction and delivery. Camp Counsellors ensure a safe environment, provide support to campers of all ages, contribute to an enthusiastic, fun and safe camp experience, and liaise with parents/guardians as needed. Applicants should be enthusiastic and flexible and have experience leading or running activities with children.

Camp Assistant Director

\$15.70 to \$17.33 per hour, Reference ID #23-02

Under the guidance of Camp Directors, responsible for monitoring and supervising day camp programs, including instruction, planning, safety of staff and campers, and general customer service inquiries. Camp Assistant Directors oversee and manage all camp volunteers, providing guidance and instruction throughout the week, including performance evaluation. Applicants should demonstrate leadership, be enthusiastic and flexible and have an interest in assisting others in their development.

Camp Director

\$16.78 to \$18.41 per hour, Reference ID #23-03

Under the direction and guidance of the Community Programs Coordinator, Camp Directors are the designated lead for day camps and responsible for activity planning, coordination of daily schedules, supervision and mentoring of camp staff, ensuring the safety of staff and campers, and management of supplies. They are in charge of daily administrative duties, including attendance and record keeping, customer service inquiries and daily communication with parents and guardians. Applicants should have strong leadership, customer service and program planning skills, child supervision experience, and be highly enthusiastic, flexible and responsible.

Camp Supervisor

\$17.22 to \$19.58 per hour, Reference ID #23-04

Under the guidance of the Community Programs Coordinator and Programmers, responsible for the day-to-day operation and supervision of camp programs, including planning, instruction, communication with community partners, safety of staff and

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campers, inclusion services and customer service. They order all camp supplies and oversee distribution to camps throughout the summer. Camp Supervisors assist with performance management for camp staff, including mentoring and performance evaluations. Applicants should have strong interpersonal and time management skills, experience supervising staff and/or volunteers, be creative, energetic and enthusiastic, with a strong knowledge of day camp operations.

Behavioural Management Specialist **\$15.70 to \$17.33 per hour, Reference ID #23-05**

Under the guidance of the Camp Supervisor, responsible for the development, implementation and supervision of the Town's Summer Camp Inclusion portfolio. This position assists with participant intakes and provides support to other seasonal camp staff to ensure a safe, inclusive program experience for all participants, volunteers and staff. This position is responsible for providing hands on support pertaining to group and behaviour management techniques and behavioural intervention methods to assist with accommodating challenging behaviours for diagnosed, undiagnosed, supported, and unsupported campers across all Town summer camps, including those delivered by contracted service providers.

Inclusion Camp Counsellor **\$15.50 to \$16.78 per hour, Reference ID #23-06**

Under the guidance of a Camp Director, Inclusion Camp Counsellors provide safety and supervision of a camper with a disability in a one-on-one setting at camp. Responsible for assisting in adaptations and program modifications to integrate and include participant in camp setting. Areas of responsibility include supporting campers with disabilities in an adapted camp setting, assisting with feeding if necessary, changing, providing emotional breaks, and physical support as needed. Advocates for and maintains dignity of camper in care at all times and liaises with camper's parent or guardian to ensure camper's support needs are met. Prior experience working with people with disabilities is welcomed, but not required; additional training will be provided.

Successful applicants to this position will be required to provide a **Vulnerable Sector Screening Check** that is satisfactory to the Town and valid **WSIB-approved certification in Standard First Aid with CPR Level "C"** prior to their start date at the applicants own cost.

All Town of Aurora employees are required to disclose their vaccination status and be fully vaccinated as a condition of hire in accordance with the Town's Mandatory COVID-19 Vaccination Policy. Proof of vaccination will be required prior to your start date.

If you are interested in joining our dedicated team of municipal professionals, please forward your resume to: Human Resources, Town of Aurora, 100 John West Way, Box 1000, Aurora, Ontario, L4G 6J1 or email to: hr@aurora.ca by **February 1, 2023 specifying the position of interest and corresponding reference number.**

The Town of Aurora is an equal opportunity employer that is committed to recognizing and celebrating the diversity of opinion, talent and expertise that make each person unique. We thank all applicants and advise that only those selected for an interview will be contacted. Applicants requiring accommodation are asked to contact Human Resources. Applicant information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used to determine qualifications for employment with the Town of Aurora. Questions about this collection of personal information should be directed to the Manager of Human Resources at 905-727-3123.